



# RIALTO

Unified School District

BOARD OF EDUCATION

Agenda, October 10, 2018



***“Bridging Futures  
Through Innovation”***

# MISSION

The mission of the Rialto Unified School District, the bridge that connects students to their future aspirations, is to ensure each student achieves personal and career fulfillment within a global society, through a vital system distinguished by:

- High expectations for student achievement
- Safe and engaging learning environments
- Effective family and community involvement
- Learning opportunities beyond the traditional school setting
- Appreciation of cultural diversity

## **RUSD Board of Education**

Joseph W. Martinez, President  
Edgar Montes, Vice President  
Nancy G. O'Kelley, Clerk  
Joseph Ayala, Member  
Dina Walker, Member  
Jazmin Hernandez, Student Member

## **RUSD Superintendent**

Dr. Cuauhtémoc Avila



### Front Cover Picture

Of the 19 students who were recognized for perfect math scores, last school year's Jehue Middle School student (now Rialto Middle School sixth grader) Nathaniel Kalaw, (fourth from front, right) impressively earned a perfect math score for "four years" straight on his CAASPP. Next to Nathaniel is Rafael Guerrero, (standing front, fifth from right) a Rialto Middle School sixth grader, who earned the perfect math score honors two years in a row. The students, their families, school leaders, RUSD Board of Education and Superintendent posed happily for the camera.

**RIALTO UNIFIED SCHOOL DISTRICT**  
Regular Meeting of the Board of Education  
Dr. John R. Kazalunas Education Center  
182 East Walnut Avenue  
Rialto, California

**JOSEPH W. MARTINEZ**  
President

**NANCY G. O'KELLEY**  
Clerk

**DINA WALKER**  
Member



**EDGAR MONTES**  
Vice President

**JOSEPH AYALA**  
Member

**JAZMIN HERNANDEZ**  
Student Board Member

**CUAUHTÉMOC AVILA, ED.D.**  
Superintendent

**October 10, 2018**

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

**AGENDA**

- A. OPENING**  
**Call to Order – 6:00 P.M.**

**OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

**CLOSED SESSION**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

1. Public Employee Employment/Discipline/Dismissal/Release/  
Reassignment of Employees (Government Code section 54957)

**Administrative Appointments:**

- Elementary Assistant Principal
- High School Assistant Principal
- Psychologists (2)

2. Student Expulsions/Reinstatements/Expulsion Enrollments

3. CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

4. Conference With Legal Counsel - Anticipated Litigation  
Government Code 54956.9 - 1 matter

5. Conference With Legal Counsel – Anticipated Litigation (Govt. Code 54956.9(d)(2))  
Significant exposure to litigation: Potential Claim by District Vendor under 42 U.S.C. § 1983

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

**ADJOURNMENT OF CLOSED SESSION**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_ Time: \_\_\_\_\_

**OPEN SESSION RECONVENED – 7:00 P.M.**

**PLEDGE OF ALLEGIANCE**

**PRESENTATION BY EISENHOWER HIGH SCHOOL**

**REPORT OUT OF CLOSED SESSION**

**ADOPTION OF AGENDA**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Preferential Vote by Student Board Member: Aye: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**B. PRESENTATION**

1. Middle School – District Student Advisory Committee (DSAC)
2. Footsteps to Freedom presentation by Kelly Bruce, Lead Innovation Agent, Education Services

**C. COMMENTS**

1. Public Comments from the Floor: At this time, any person wishing to speak on any item not on the Agenda will be granted three minutes.
2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.
3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).
4. Comments from the Superintendent
5. Comments from Members of the Board of Education

**D. PUBLIC HEARING - None**

**CONSENT CALENDAR ITEMS**

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

**Approve Consent Calendar Items (Ref. E – J)**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

**E. MINUTES**

1. Approve the minutes of the Regular Board of Education meeting held September 26, 2018. (Ref. E 1.1-10)

**F. GENERAL FUNCTIONS CONSENT ITEMS**

1. Second reading to delete Board Policy 1020(a-d); Community Relations: Youth Services. (Ref. F 1.1-4)
2. Second reading of revised Board Policy 1113(a-d); Community Relations: District and School Web Sites. (Ref. F 2.1-4)

3. Second reading of revised Board Policy 3280(a-e); Business and Noninstructional Operations: Sale or Lease of District-Owned Real Property. (Ref. F 3.1-5)
4. Second reading of revised Board Policy 3320(a-b); Business and Noninstructional Operations: Claims and Actions Against the District. (Ref. F 4.1-2)
5. Second reading of revised Board Bylaw 9310(a-e); Board Policies. (Ref. F 5.1-5)
6. First reading of revised Board Policy 0420(a-e); Philosophy, Goals, Objectives and Comprehensive Plans: School Plans/Site Councils. (Ref. F 6.1-5)
7. First reading of revised Board Policy 1114(a-d); Community Relations: District-Sponsored Social Media. (Ref. F 7.1-4)
8. First reading of revised Board Policy 3100(a-h); Business and Noninstructional Operations: Budget. (Ref. F 8.1-8)

**G. INSTRUCTION CONSENT ITEMS**

1. Approve 85 cadets (55 males and 30 females) of the NJROTC to attend the NJROTC Area Eleven Leadership Academy at Rialto High School campus on October 13, 2018 through October 14, 2018. There will be District approved chaperones (six males and three females) and three (3) certified naval science instructors at the site that will continuously supervise cadets while in the classroom and on the field, at a cost of \$2,500.00, to be paid from the Site General Fund. (Ref. G 1.1)
2. Approve Student No. 618801 and No. 3647331 to be exempt from all physical activities for the 1<sup>st</sup> and 2<sup>nd</sup> semesters of the 2018-2019 school year. (Ref. G 2.1)

**H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from September 8, 2018 through September 21, 2018, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from Sons of the American Legion Post 421, Hawthorne Gardening/George Jimenez, Jr., and request that a letter of appreciation be sent to the donors. (Ref. H 2.1)

3. Declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546. (Ref. H 3.1-2)
4. Approve CMAS No. 4-18-00-0085B for the purchase, warranty, and installation of floor covering products. Cost will be determined at time of purchase(s), and will be paid from the General Fund. (Ref. H 4.1)
5. Approve an Affiliation Agreement with the University of California, Riverside, to assist current and future psychologists in completing state requirements for credentialing from November 1, 2018 through October 31, 2021, at no cost to the District. (Ref. H 5.1)
6. Approve Amendment No. 1 to the Agreement with Knowland Construction Services for an extension of the term of service from December 30, 2017 to December 31, 2018, and an increased cost of \$16,288.00, for a total combined cost not-to-exceed \$150,688.00, for inspection services during the construction of Phases 4, 5, and 6 of the Solar Energy Project, at a cost of \$16,288.00, to be paid from the General Fund, and to be reimbursed by Onyx Renewable Partners L.P. at the end of the project. (Ref. H 6.1)
7. Approve an agreement with Allard Engineering, to assist with the property line adjustment, effective October 11, 2018 through June 30, 2019, at a cost not-to-exceed \$7,900.00, including \$400.00 allowance for reimbursable expenses, to be paid from the General Fund. (Ref. H 7.1)
8. Approve an agreement with PF Vision, Inc., to provide construction inspection services for the Eisenhower High School Softball Field Shade Structure and Restroom Project, effective October 11, 2018 through June 30, 2020, at a cost of \$26,000.00, to be paid from Measure Y Series "C" General Obligation Bonds Fund. (Ref. H 8.1)
9. Approve Affiliation Agreement with California University of Science and Medicine (Agreement #I-15-20-32) from October 11, 2018 through June 30, 2020, at no cost to the District. (Ref. H 9.1)
10. Approve an agreement with A.C.E.S. Education & Interpreting Services to provide American Sign Language (ASL) dictation interpreting services to hearing impaired students per their Individualized Education Plan (IEP), effective October 11, 2018 through June 30, 2019, at a cost of \$50,000.00, to be paid from the Special Education Fund. (Ref. H 10.1)

11. Approve an agreement with Tapping in Motion to provide a six (6) week pilot program to District students on focusing and coping techniques to deal with stress caused by bullying, to decrease daily stress, increase coping skills, and self-calming techniques for self-empowerment, at no cost to the District. (Ref. H 11.1)
12. Approve an agreement with Panorama Education for a one-year subscription of the Family Engagement Surveys, District-Wide, and Project Management from October 11, 2018 through October 11, 2019, to support the District-wide implementation of family surveys and management of social emotional learning surveys, at a cost not-to-exceed \$32,000.00, to be paid from Title I, Part A (parent involvement) Funds. (Ref. H 12.1)
13. Approve an agreement with LivingWorks Education USA, Inc., for six (6) staff members to attend the ASIST Workshop in Anaheim on November 5, 2018 through November 9, 2018, which includes registration and materials, to support District-wide implementation of trainings focused on suicide prevention, at a cost not-to-exceed \$18,158.78, to be paid from Title II, Part A Funds. (Ref. H 13.1)
14. Approve an agreement with Pathfinder Ranch Services and Outdoor Education School to provide Science Camp for Kordyak Elementary School's 5<sup>th</sup> grade students from April 24, 2019 through April 26, 2019, at a cost of \$14,000.00, to be paid from ASB Funds. (Ref. H 14.1)
15. Approve an agreement with the Girl Scouts of San Geronio to provide transportation for workplace tours through the Classroom to Career program at Frisbie Middle School during the 2018-2019 school year. The cost of one (1) bus for each visit will be paid for by the Girl Scouts of San Geronio through grant funding, at no cost to the District. (Ref. H 15.1)
16. Accept a grant from Target Corporate in the amount of \$2,000.00 to be used for supplies for the Morgan Elementary School Maker Space room. (Ref. H 16.1)
17. Approve an agreement with Pacific Hearing Services to complete audiological assessments, mobile, office, and Central Auditory Processing (CAP) assessments to current students during the regular 2018-2019 school year, at a cost of \$10,000.00, to be paid from Special Education Funds. (Ref. H 17.1)
18. Ratify an agreement with Dannis Woliver Kelley, Attorneys at Law to provide legal services to the District, as needed, relating to mitigation for future school building projects, and negotiations with City, land developers, and builders, for the purpose of land acquisition, funding future schools and other facility related matters within the development



plan areas, effective October 1, 2018 through June 30, 2019, with an annual option to renew per the proposed fee schedule at an estimated cost not-to-exceed \$30,000.00 annually including reimbursable expenses, to be paid from the General Fund and/or Fund 25 – Capital Facilities Fund. (Ref. H 18.1)

19. Approve an agreement with Miller Architectural Corporation to provide architectural services for the Milor High School Cafeteria Expansion Project, effective October 11, 2018 through June 30, 2020, at a cost of \$27,572.00, to be paid from Measure Y Series “C” General Obligation Bonds Fund. (Ref. H 19.1)

20. Approve an agreement with Data Scorpion to provide two (2) teachers and six (6) students at Morgan Elementary School lesson plans and training one (1) hour per week on geographic information system (GIS) concepts, applications and story mapping, effective October 11, 2018 through June 30, 2019, at a cost of \$2,560.00, to be paid from Title I Funds. (Ref. H 20.1)

**I. FACILITIES PLANNING CONSENT ITEMS - None**

**J. PERSONNEL SERVICES CONSENT ITEMS**

1-3. Approve Personnel Report No. 1202 for classified and certificated employees. (Ref. J 1.1-3.1-3)

Preferential Vote by Student Board Member: Aye: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_  
Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**K. DISCUSSION/ACTION ITEMS**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

1. Approve an agreement with California Financial Services (CFS) to provide the development planning and mitigation negotiation services to the District, as needed, relating to mitigation for future school facilities projects, and negotiation with the City, land developers and builders, for the purpose of land acquisition, building future schools and other facility related matters within the development plan areas, effective October 11, 2018 through October 11, 2023, for an initial term of five (5) years, with an option to renew, for an estimated cost not-to-exceed \$50,000.00 for the initial term, to be paid from the General Fund and/or Fund 25 – Capital Facilities Fund. (Ref. K 1.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

2. Approve a one (1) year extension for Bid #17-08-003 – 72 Passenger Type “D” Electric School Bus from October 26, 2018 through October 26, 2019, at no cost to the District. (Ref. K 2.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

3. Award Bid No. 18-19-001 for Eisenhower High School Softball Field Shade Structure and Restroom Project to IVL Contractors, Inc., effective October 11, 2018 through December 31, 2019, at a cost of \$289,350.00, to be paid from Measure Y Series “C” General Obligation Bonds Fund. (Ref. K 3.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

4. Adopt Resolution No. 18-19-12 declaring October 15-19, 2018, as National School Lunch Week and encourage all residents to become aware and concerned about their children’s and their own nutrition habits, in the hope of achieving a more healthful citizenry for today and the future. (Ref. K 4.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_

5. Adopt Resolution No. 18-19-13 declaring October 22-26, 2018, as National School Bus Safety Week and encourage all teachers, support staff, and students to participate in appropriate ceremonies, programs and activities. (Ref. K 5.1-2)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

6. Approve an amendment to the agreement with Yardstick Management LLC, which was approved by the Board of Education on June 27, 2018, to provide Customer CARE Staff Development in the areas of Communication, Appreciation, Responsiveness, and Environment from July 1, 2018 through September 30, 2018. The amount of the agreement would be an increase of \$5,000.00 to cover a change of date, non-refundable travel costs, and consultant change fee, to be paid from the General Fund. (Ref. K 6.1-2)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

7. Adopt Resolution No. 18-19-14, excusing the absence of Board President Joseph W. Martinez from the Wednesday, September 12, 2018, Regular Meeting of the Board of Education. (Ref. K 7.1)

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

8. Approve the recommendations of the Administrative Hearing Panel (AHP):

**REINSTATEMENT OF EXPULSION**

Case Numbers:

17-18-56

17-18-43

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, October 24, 2018, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

L. ADJOURNMENT

Moved – Student Board Member    Seconded \_\_\_\_\_

Preferential Vote by Student Board Member: Aye: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

Vote by Board Members: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Time \_\_\_\_\_

## **E MINUTES**

**MINUTES  
RIALTO UNIFIED SCHOOL DISTRICT  
DR. JOHN R. KAZALUNAS EDUCATION CENTER  
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

**September 26, 2018**

**A. OPENING**

**CALL TO ORDER AND ROLL CALL**

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:00 p.m. by President Martinez at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Joseph W. Martinez, President; Edgar Montes, Vice President; Nancy G. O'Kelley, Clerk; and Joseph Ayala, Member. Dina Walker, Member, arrived at 6:10 p.m.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Mohammad Z. Islam, Associate Superintendent, Business Services; and Rhea McIver Gibbs, Lead Personnel Agent. Also present was Nancy Mann, Administrative Secretary II. Darren McDuffie, Ed.D., Lead Strategic Agent: Strategic, Congruence and Social Justice, was absent.

**OPEN SESSION**

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the closed session agenda will be granted three minutes.

There were no comments.

**CLOSED SESSION**

Upon a motion by Member Ayala, seconded by Clerk O'Kelley, and approved by a 4-0 vote, the Board of Education entered into closed session at 6:01 p.m. to consider and discuss the following items:

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

1. Student Expulsions/Reinstatements/Expulsion Enrollments
2. CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent; Rhea McIver Gibbs, Lead Personnel Agent, Personnel

Services; and Rhonda Kramer, Lead Personnel Agent, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

3. Review Liability Claim No. 18-19-01 and Liability Claim No. 18-19-04.

Vote by Board Members: Ayes:\_\_\_\_\_ Noes:\_\_\_\_\_ Abstain:\_\_\_\_\_ Time:\_\_\_\_\_

### **ADJOURNMENT OF CLOSED SESSION**

Upon a motion by Member Walker, seconded by Clerk O'Kelley, and passed by a 5-0 vote, closed session adjourned at 7:00 p.m.

### **OPEN SESSION RECONVENED – 7:00 P.M.**

Members present: Joseph W. Martinez, President; Edgar Montes, Vice President; Nancy G. O'Kelley, Clerk; Joseph Ayala, Member; and Dina Walker, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Mohammad Z. Islam, Associate Superintendent, Business Services; and Rhea McIver Gibbs, Lead Personnel Agent. Also present was Nancy Mann, Administrative Secretary II, and Jose M. Reyes, Interpreter. Darren McDuffie, Ed.D., Lead Strategic Agent: Strategics, Congruence and Social Justice, was absent.

### **PLEDGE OF ALLEGIANCE**

Juliana Parada, 7<sup>th</sup> grade Rialto Middle School student, led the Pledge of Allegiance.

### **PRESENTATION BY RIALTO MIDDLE SCHOOL**

Selected Rialto Middle School students performed the musical, "Under the Sea," led by Music Director David Barron.

### **REPORT OUT OF CLOSED SESSION**

Superintendent Avila reported that in closed session the Board of Education, by a unanimous 5-0 vote, took the following action:

- Approved the request for a leave of absence for classified employee #1882138, October 1, 2018 through January 14, 2019.

## **ADOPTION OF AGENDA**

Upon a motion by Vice President Montes, seconded by Clerk O'Kelley, the Agenda was adopted by Student Board Member Hernandez's preferential vote and a unanimous 5-0 vote by the Board of Education.

### **B. PRESENTATION**

1. High School – District Student Advisory Committee (DSAC)

The following DSAC students shared information and activities held at their schools:

Alan Palma, Rialto High School  
Perry Lightner, Milor High School  
Carlos Garcia, Carter High School  
Cesar Ramos, Eisenhower High School

2. Recognition – Math Achievement: Students with Perfect Scores

Member Walker presented plaques to nineteen (19) students with perfect scores on the California Assessment of Student Performance and Progress (CAASPP) for mathematics:

Taylor Ana, Dollahan Elementary School  
Steve Sanchez-Fuentes, Myers Elementary School  
Bo Almanza, Simpson Elementary School  
Natalie Villalpando, Werner Elementary School  
Otto Van Hutton, Simpson Elementary School  
Sasha Burns, Simpson Elementary School  
Aiden Keo, Frisbie Middle School  
Jose Gonzalez, Frisbie Middle School  
Olgha Mbarka, Kucera Middle School  
Tito Duran Villegas, Kolb Middle School  
Rafael Guerrero Sanchez, Rialto Middle School  
Anthony Alvarez, Jehue Middle School  
Amritbani Jawanda, Jehue Middle School  
Gilberto Oviedo, Jehue Middle School  
Alejandro Ceja, Jehue Middle School  
Raja Saadiq-Saoud, Jehue Middle School  
Julia Kearney, Kucera Middle School  
Kevin Martinez, Rialto High School  
Nathaniel Ryan Kalaw, Rialto High School



3. Recognition – Math Achievement: Teachers with Extra-ordinary Practices

Vice President Montes presented plaques to three (3) teachers whose students had the highest growth on the CAASPP for mathematics.

Laura Diamond, Simpson Elementary School

Natasha Jackson, Jehue Middle School

DeeAnna Stewart, Carter High School

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item not on the Agenda will be granted three minutes.

Lisa Harris, teacher from Morris Elementary School, showed a video on student health and wellness. She submitted to the Board a proposal for a new wellness coach position that supports the Strategic Plan.

Celia Saravia, representing Amigos Unidos, a parent support group for children with special needs, congratulated Bridgette Ealy, Lead Special Services Agent, Special Education, for an excellent presentation during a meeting on September 14, 2018. She reminded parents to attend the October 6<sup>th</sup> Parent Summit event at Carter High School, and encouraged special education parents to attend. Ms. Saravia also congratulated the students and teachers who were recognized tonight.

Mirna Ruiz, representing the Rialto Council of PTAs, thanked Derek Harris, Lead Risk Management/Transportation Agent, and Kelly Bruce, Lead Innovation Agent, for attending the recent PTA meeting, addressing their concerns and answering their questions. She thanked Kelly Bruce, Augie Granado, PTA council member and custodian, and several schools who donated hygiene kits for the Expanding Horizons Conference on Saturday, September 29, 2018. Ms. Ruiz also congratulated the students and teachers who were recognized tonight.

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.

There were no comments.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).

Lisa Lindberg, REA President, reported that Rialto teachers have collected and donated 2,439 books to the Inland Empire Children's Book Project. She also invited everyone to attend the Halloween Hijinks event on October 31, 2018, where they will be passing out flyers, endorsing Edgar Montes and Dina Walker to be reelected to the Rialto School Board.

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

**D. PUBLIC HEARING - None**

**CONSENT CALENDAR ITEMS**

Upon a motion by Vice President Montes, seconded by Member Walker, Items E – J were approved by Student Board Member Hernandez's preferential vote and a unanimous 5-0 vote by the Board of Education.

**E. MINUTES**

1. Approve the minutes of the Regular Board of Education meeting held September 12, 2018.

**F. GENERAL FUNCTIONS CONSENT ITEMS**

1. First reading to delete Board Policy 1020(a-d); Community Relations: Youth Services.
2. First reading of revised Board Policy 1113(a-d); Community Relations: District and School Web Sites.
3. First reading of revised Board Policy 3280(a-e); Business and Noninstructional Operations: Sale or Lease of District-Owned Real Property.
4. First reading of revised Board Policy 3320(a-b); Business and Noninstructional Operations: Claims and Actions Against the District.
5. First reading of revised Board Bylaw 9310(a-e); Board Policies.
6. Second reading of revised Board Policy 1400(a-e); Community Relations: Relations Between Other Governmental Agencies and the Schools.
7. Second reading of revised Board Policy 2210(a-d); Administration: Administration Discretion Regarding Board Policy.

8. Second reading of revised Board Policy 3514.1(a-c); Business and Noninstructional Operations: Hazardous Substances.
9. Second reading of revised Board Policy 4140, 4240, 4340(a-f); Certificated and Classified Personnel: Bargaining Units.
10. Second reading of revised Board Policy 4158, 4258, 4358(a-d); All Personnel: Employee Security.
11. Second reading of revised Board Policy 5146(a-g); Students: Married/Pregnant/Parenting Students.
12. Second reading of revised Board Policy 6173(a-d); Instruction: Education for Homeless Children.
13. Second reading of revised Board Policy 6185(a-c); Instruction: Community Day School.
14. Second reading of Board Bylaw 9012(a-c); Board Member Electronic Communications.

**G. INSTRUCTION CONSENT ITEMS**

1. Approve eighty-seven (87) Carter High School AVID students (50 girls and 37 boys) and nine (9) chaperones (5 females and 4 males) to attend a college tour on October 17, 2018 through October 19, 2018, at the following colleges: California State University at Monterey Bay; University of California, Santa Cruz; Norte Dame de Namur University; San Jose State University; University of California, Santa Barbara; and California State University, Los Angeles, at a cost of \$24,000.00, to be paid by the College Readiness Block Grant.
2. Approve an agreement with Rachel's Challenge for live events on October 11, 2018, and access to both print and online materials for the 2018-2019 school year, at a cost of \$6,500.00, to be paid from Title I funds.
3. Approve ten (10) students of the Carter High School girls wrestling team, and one female chaperone, to attend the Women's West Coast Tournament of Champions in Rocklin, California, December 13, 2018 through December 16, 2018, at a cost of \$1,400.00, to be paid from ASB funds and the General Fund.
4. Approve thirty (30) Eisenhower High School Ivy League students (24 girls and 6 boys) and five (5) chaperones (3 females and 2 males) to attend a college tour, October 18, 2018 through October 20, 2018, at the following colleges: Cal Poly San Luis Obispo; University of California, Berkeley;

Stanford University; and University of California, Santa Barbara, at a cost of \$12,000.00, to be paid from the College Readiness Block Grant.

#### **H. BUSINESS AND FINANCIAL CONSENT ITEMS**

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from August 28, 2018 through September 7, 2018, (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the listed donations from The Way Bible Fellowship, trust by frontstream, AdoptAClassroom.org, Burlington Stores, and Target Distribution Center, and request that a letter of appreciation be sent to the donors.
3. Approve the use of Bid No. GD-16-0758-76 (San Diego USD) for the purchase of classroom supplies, equipment, and chemicals, pursuant to Public Contract Code 20118. The cost will be determined at time of purchase(s), and will be paid from the General Fund.
4. Award Sunrise Produce for the \*UPDATED\* #RIANS-2018-19-006 Tortilla Products "Re-Bid" for the 2018-2019 fiscal year. The cost will be determined at time of purchase(s), and will be paid from Fund 13 - Cafeteria Funds.
5. Approve the agreement with John R. Byerly, Inc., as the engineering firm to provide material tests, structural tests, and special inspection services during the construction of Eisenhower High School Softball Field Shade Structure and Restroom Project, effective September 27, 2018 through December 31, 2019, for a total cost not-to-exceed \$12,786.00, to be paid from Fund 21 – Measure Y Series "C" General Obligation Bonds.
6. Approve Amendment No. 1 to the agreement with Dalke and Sons Construction, Inc., for the Replacement of Heating, Ventilation, and Air-Conditioning (HVAC) in the Gymnasium Building at Kucera Middle School for an extension of the service period to January 31, 2019. All other terms and conditions of the agreement will remain the same.
7. Approve Amendment No. 1 to the agreement with Design West Engineering, Inc., for Title 24 Commissioning Services to the Performing Arts Center Project at Eisenhower High School for an extension of the service period from June 30, 2018 to June 30, 2019. All other terms and conditions of the agreement will remain the same.

8. Approve an agreement with Davis Demographics & Planning, Inc., to assist in the study of boundary adjustments, effective September 13, 2018 through June 30, 2020, at a cost of \$17,650.00, to be paid from Fund 25 – Capital Facility Fund.

**I. FACILITIES PLANNING CONSENT ITEMS**

1. Accept the work completed before September 7, 2018, by United Contractors, for all work required in connection with the Eisenhower High School Stadium Reconstruction, Category No. 10 – Sheet Metal, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

**J. PERSONNEL SERVICES CONSENT ITEMS**

- 1-3. Approve Personnel Report No. 1201 for classified and certificated employees.

**K. DISCUSSION/ACTION ITEMS**

Upon a motion by Vice President Montes, seconded by Member Walker, Item K1 was approved by a unanimous 5-0 vote by the Board of Education.

1. Approve the piggyback Contract No. 01/17 (Waterford United School District) and Contract No. 2014/15-22814 (Hemet Unified School District) to purchase school buses for fiscal year 2018-2019. The cost will be determined at time of purchase(s), and will be paid from the General Fund.

Upon a motion by Member Ayala, seconded by Clerk O’Kelley, Item K2 was approved by a unanimous 5-0 vote by the Board of Education.

2. Accept a grant from the South Coast Air Quality Management District “Lower Emission School Bus Replacement Program,” in the amount of \$2,736,500.00, with the required match of \$15,000.00 per school bus, for a total cost of \$195,000.00, to purchase thirteen (13) new school buses through a piggyback bid from Waterford Unified School District and Hemet Unified School District, to be from the General Fund.

Upon a motion by Clerk O’Kelley, seconded by Member Walker, Item K3 was approved by a unanimous 5-0 vote by the Board of Education.

3. Deny Liability Claim No. 18-19-01.

Upon a motion by Clerk O'Kelley, seconded by Member Walker, Item K4 was approved by a unanimous 5-0 vote by the Board of Education.

4. Deny Liability Claim No. 18-19-04.

Upon a motion by Member Walker, seconded by Vice President Montes, Item K5 was approved by a unanimous 5-0 vote by the Board of Education.

5. Approve an agreement with The Cambrian Group to provide staff development in the areas of Strategic Thinking and Social Class and Education, from October 2018 to May 2019.

Upon a motion by Member Walker, seconded by Vice President Montes, Item K6 was approved by a unanimous 5-0 vote by the Board of Education.

6. Approve the recommendations of the Administrative Hearing Panel (AHP):

**STIPULATED EXPULSION**

Case Number:

18-19-3

Upon a motion by Vice President Montes, seconded by Member Walker, Item K7 was approved by a unanimous 5-0 vote by the Board of Education.

7. Ratify the recommendation of the Administrative Hearing Panel (AHP) made at the September 12, 2018, Board of Education Meeting to approve:

**STIPULATED EXPULSION**

Case Number:

18-19-1

**REINSTATEMENTS**

Case Numbers:

16-17-48

16-17-10

14-15-64

14-15-18

11-12-115

**DENIED REINSTATEMENT**

Case Number:

17-18-11

President Martinez announced the following:

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, October 10, 2018, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent's Office.

**L. ADJOURNMENT**

Upon a motion by Student Board Member Hernandez, seconded by Vice President Montes, and approved by Student Board Member Hernandez's preferential vote, and a unanimous 5-0 vote by the Board of Education, the meeting was adjourned at 8:30 p.m.

\_\_\_\_\_  
Clerk, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

**F GENERAL FUNCTIONS CONSENT**





## RIALTO UNIFIED SCHOOL DISTRICT

### Community Relations

BP-1020(a)

### ~~YOUTH SERVICES - DELETE~~

~~The Board of Education desires to help all District students achieve to their highest potential regardless of their social, health, or economic circumstances and recognizes that schools alone cannot meet children's complex individual needs. The District shall provide support services for children and families to the extent possible and shall work with other local governments, businesses, foundations and community-based organizations, as appropriate, to improve the health, safety, and well-being of the community's youth.~~

~~(cf. 0450—Comprehensive Safety Plan)  
(cf. 5030—Student Wellness)  
(cf. 5131.6—Alcohol and Other Drugs)  
(cf. 5136—Gangs)  
(cf. 5141.32—Health Screening for School Entry)  
(cf. 5141.4—Child Abuse Prevention and Reporting)  
(cf. 5141.6—Student Health and Social Services)  
(cf. 5146—Married/Pregnant/Parenting Students)  
(cf. 5148—Child Care and Development)  
(cf. 5148.2—Before/After School Programs)  
(cf. 5149—At Risk Students)  
(cf. 6164.2—Guidance/Counseling Services)  
(cf. 6173—Education for Homeless Children)  
(cf. 6173.1—Education for Foster Youth)  
(cf. 6300—Preschool/Early Childhood Education)~~

~~The Board shall initiate or participate in collaborative relationships with city and county elected officials to design and coordinate multi-agency programs that respond to the needs of children and families and provide more efficient use of District and community resources.~~

~~The Board may establish or participate in formal structures for governance teams to regularly meet and discuss issues of mutual concern.~~

~~(cf. 0200—Goals for the School District)  
(cf. 9140—Board Representatives)~~

~~The Superintendent and appropriate staff shall cooperate with public and private entities in the planning and implementation of joint projects or activities within the community. The Superintendent or designee may designate a coordinator to ensure effective implementation of the District's responsibilities in any such collaborative project.~~

~~YOUTH SERVICES~~ (continued)~~(cf. 1400—Relations between Other Governmental Agencies and the Schools)~~~~(cf. 1700—Relations Between Private Industry and the Schools)~~

~~In order to identify priorities for youth services, the Board shall encourage a periodic assessment of children's needs within the community, which may include, but not be limited to, needs based on poverty, child abuse and neglect, poor physical or mental health, homelessness, placement in foster care, lack of access to child care, substance abuse, or violence. The needs assessment also should examine the extent to which those needs are being met through existing services in the District and in the community, the costs of providing those services, and any gaps, delay, or duplication of services.~~

~~The Board shall approve the services to be offered by the District, the resources that will be allocated to support collaboration, any use of school facilities for services, and any development or joint use of facilities with other jurisdictions.~~

~~(cf. 1330—Use of School Facilities)~~~~(cf. 3100—Budget)~~

~~All agreements with other agencies to coordinate services or share resources shall be in writing. The Board may establish joint powers agreements or memorandums of understanding, when feasible, to formalize the responsibilities and liabilities of all parties in a collaborative activity.~~

~~The Superintendent or designee shall work with interagency partners to explore funding opportunities available through each agency, state and national grant programs, and/or private foundations for youth service coordination and delivery.~~

~~In order to facilitate service delivery or determination of eligibility for services, the District may share information with other appropriate agencies with parent/guardian consent and in accordance with laws pertaining to confidentiality and privacy.~~

~~(cf. 3553—Free and Reduced Price Meals)~~~~(cf. 5125—Student Records)~~

~~The Board shall receive regular reports of progress toward the identified goals of the collaborative effort. The reports may include, but not be limited to, feedback from staff and families regarding service delivery, numbers of children and families served, specific indicators of conditions of children, and indicators of system efficiency and cost effectiveness.~~

~~(cf. 0500—Accountability)~~

**YOUTH SERVICES** (continued)

The Board shall communicate with the community about the District's collaborative efforts and the conditions of children within the schools. The Board may advocate for local, state, and national policies, programs, and initiatives designed to improve the conditions of children and youth.

*(cf. 1100 Communication with the Public)*

*(cf. 1160 Political Processes)*

*(cf. 9000 Role of the Board)*

*Legal Reference:*

EDUCATION CODE

~~8800-8807 Healthy Start support services for children~~

~~49073 Privacy of student records~~

~~49075 Parent/guardian permission for release of student records~~

~~49557.2 Sharing of information for MediCal eligibility~~

HEALTH AND SAFETY CODE

~~120440 Immunization records; release to local health departments~~

~~130100-130155 Early childhood development; First 5 Commission~~

WELFARE AND INSTITUTIONS CODE

~~5850-5883 Mental Health Services Act~~

~~18961.5 Computerized data base; families at risk for child abuse; sharing of information; multidisciplinary teams~~

~~18980-18983.8 Child Abuse Prevention Coordinating Council~~

~~18986-18986.30 Interagency Children's Services Act~~

~~18986.40-18986.46 Multidisciplinary services teams~~

~~18986.50-18986.53 Integrated day care program~~

~~18987.6-18987.62 Family-based services~~

*Management Resources:*

CSBA PUBLICATIONS

~~Expanding Access to High Quality Preschool Programs: A Resource Guide for School Leaders, rev. April 2008~~

~~Educating Foster Youth: Best Practices and Board Considerations, Policy Brief, March 2008~~

~~Mental Health Services Act (Proposition 63): Collaborative Opportunity to Address Mental Health, Policy Advisory, October 2007~~

~~Maximizing School Board Governance: Community Leadership, 1996~~

CHILDREN NOW PUBLICATIONS

~~California Report Card: The State of the State's Children, 2008~~

*Legal Reference: (continued next page)*

YOUTH SERVICES (continued)

CITIES, COUNTIES AND SCHOOLS PARTNERSHIP PUBLICATIONS

Healthy Children, Healthy Communities: An Action Guide for California Communities, 2006

Stretching Community Dollars: Cities, Counties and School Districts Building for the Future, 2006

YOUTH LAW CENTER PUBLICATIONS

Model Form for Consent to Exchange Confidential Information among the Members of an Interagency

Collaborative, Youth Law Center, San Francisco, 1995

WEB SITES

CSBA: <http://www.esba.org>

California Dept. of Education, Learning Support: <http://www.edc.ca.gov/ls>

California Dept. of Public Health: <http://www.cdph.ca.gov>

California Dept. of Social Services: <http://www.dss.ca.gov>

California State Association of Counties: <http://www.esac.counties.org>

Children Now: <http://www.childrennow.org>

Cities, Counties and Schools Partnership: <http://www.ccspartnership.org>

First 5 California: <http://www.ccf5.ca.gov>

League of California Cities: <http://www.lccities.org>

Youth Center Law: <http://www.ylc.org>

Policy  
adopted: May 26, 1999  
revised: October 22, 2008  
deleted:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

(Ref. F 1.4)



## RIALTO UNIFIED SCHOOL DISTRICT

### Community Relations

BP 1113(a)

### DISTRICT AND SCHOOL WEB SITES

To enhance communication with students, parents/guardians, staff, community members, the Board of Education encourages the Superintendent or designee to develop and maintain District and school web sites. The use of District and school web sites shall support the District's ~~vision~~ **mission** and goals and shall be coordinated with other District communications strategies.

*(cf. 0000 - Vision)*

*(cf. 0440 - District Technology Plan)*

*(cf. 1100 - Communication with the Public)*

*(cf. 1112 - Media Relations)*

*(cf. 1114 - District-Sponsored Social Media)*

~~*(cf. 3312 - Contracts)*~~

~~*(cf. 4040 - Employee Use of Technology)*~~

*(cf. 6020 - Parent Involvement)*

### Design Standards

The Superintendent or designee shall establish design standards for District and school web sites in order to maintain consistent identity, professional appearance, and ease of use.

The District's design standards shall address the accessibility of District-sponsored web sites to individuals with disabilities, including compatibility with commonly used assistive technologies.

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

### Guidelines for Content

The Superintendent or designee shall develop content guidelines for District and school web sites and shall assign staff to review and approve content prior to posting.

Board policy pertaining to advertising in District and school publications, as specified in BP 1325 - Advertising and Promotion, shall also apply to advertising on District and school web sites.

*(cf. 1325 - Advertising and Promotion)*

(Ref. F 2.1)

## DISTRICT AND SCHOOL WEB SITES (continued)

### Privacy Rights

The Superintendent or designee shall ensure that the privacy rights of students, parents/guardians, staff, Board members, and other individuals are protected on District and school web sites.

*(cf. 1340 - Access to District Records)*

*(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)*

*(cf. 5022 - Student and Family Privacy Rights)*

*(cf. 5125 - Student Records)*

Telephone numbers and home and email addresses of students and /or their parents/guardians shall not be published on District or school web sites.

**The District regards photographs as a category of directory information that would not generally be considered harmful or an invasion of privacy if disclosed. Therefore, a student's photograph, together with his/her name, may be published on District or school web sites unless the student's parent/guardian has notified the District in writing to not release the student's photograph without prior written consent, in accordance with BP/AR 5125.1 – Release of Directory Information.**

*(cf. 5125.1 - Release of Directory Information)*

~~Because of the wide accessibility of the Internet and potential risk to students, photographs of individual students shall not be published with their names or other personally identifiable information without the prior written consent of the student's parent/guardian.~~

Photographs of groups of students, such as at a school event, may be published provided that students' names are not included.

Staff members' home addresses or telephone numbers shall not be posted on District or school web sites.

The home address or telephone number of any elected or appointed official including, but not limited to, a Board member or public safety official, shall not be posted on District or school web sites without the prior written permission of that individual. (Government Code 3307.5, 6254.21, 6254.24)

**DISTRICT AND SCHOOL WEB SITES (continued)**

No public safety official shall be required to consent to the use on the Internet of his/her photograph or identity as a public safety officer for any purpose if that officer reasonably believes that the disclosure may result in a threat, harassment, intimidation or harm to the officer or his/her family. (Government Code 3307.5)

*(cf. 3515.3 - District Police Department)*

*Legal Reference:*

EDUCATION CODE

- 35182.5 *Contracts for advertising*
- 35258 *Internet access to school accountability report cards*
- 48907 *Exercise of free expression; rules and regulations*
- 48950 *Speech and other communication*
- 49061 *Definitions, directory information*
- 49073 *Release of directory information*
- 60048 *Commercial brand names, contracts or logos*

GOVERNMENT CODE

- 3307.5 *Publishing identity of public safety officers*
- 6254.21 *Publishing addresses and phone numbers of board members*
- 6254.24 *Definition of public safety official*
- 11135 *Nondiscrimination; accessibility to state web sites*

PENAL CODE

- 14029.5 *Prohibition against publishing personal information of person in witness protection program*

UNITED STATES CODE, TITLE 17

- 101-1101 *Federal copyright law*

UNITED STATES CODE, TITLE 20

- 1232g *Federal Family Educational Rights and Privacy Act (FERPA)*

UNITED STATES CODE, TITLE 29

- 794 *Section 503 of the Rehabilitation Act of 1973; accessibility to federal web sites*

UNITED STATES CODE, TITLE 42

- 12101-12213 *Americans with Disabilities Act*

CODE OF FEDERAL REGULATIONS, TITLE 16

- 312.1-312.11 *Children's Online Privacy*

CODE OF FEDERAL REGULATIONS, TITLE 34

- 99.1-99.67 *Family Educational Rights and Privacy*

COURT DECISIONS

- Aaris v. Las Virgenes Unified School District, (1998) 64 Cal.App.4th 1112*

*Management Resources: (see next page)*

(Ref. F 2.3)

DISTRICT AND SCHOOL WEB SITES (continued)

*Management Resources:*

U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

Accessibility of State and Local Government Websites to People with Disabilities, June 2003

WORLD WIDE WEB CONSORTIUM PUBLICATIONS

Web Content Accessibility Guidelines, December 2008

WEB SITES

CSBA: <http://www.csba.org>

Calif. Dept. Of Education, Web Accessibility Standards:

<http://www.cde.ca.gov/re/di/ws/webaccessstds.asp>

Calif. School Public Relations Association: <http://www.calspra.org>

U.S. Department of Justice, Americans with Disabilities Act: <http://www.ada.gov>

World Wide Web Consortium, Web Accessibility Initiative: <http://www.w3.org/wai>

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Policy  
adopted: September 27, 2000  
revised: February 8, 2012  
revised:

RIALTO UNIFIED SCHOOL DISTRICT  
Rialto, California

(Ref. F 2.4)





## RIALTO UNIFIED SCHOOL DISTRICT

### Business and Noninstructional Operations

BP 3280(a)

### SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY

The Board of Education believes that ~~the District should utilize its~~ facilities and resources **should be utilized** in ~~the most an~~ economical and practical manner. The Superintendent or designee shall periodically study the current and projected use of all District facilities to ensure the efficient utilization of space and the effective delivery of instruction.

*(cf. 1330 - Use of School Facilities)*  
*(cf. 7110 - Facilities Master Plan)*  
*(cf. 7111 - Evaluating Existing Buildings)*  
*(cf. 7160 - Charter School Facilities)*

**The Board shall appoint a district advisory committee prior to the sale or lease of any surplus real property to advise the Board regarding the use or disposition of schools or school building space which is not needed for school purposes. Rentals of surplus property not exceeding 30 days are exempted from this requirement. When the sale, lease, or rental of surplus property is for the purpose of teacher or other employee housing or for the offering of summer school by a private educational institution, the Board may elect not to appoint a district advisory committee. (Education Code 17387-17391)**

*(cf. 1220 – Citizen Advisory Committees)*

~~Prior to the sale or lease of any surplus real property, the Board shall appoint a District advisory committee to advise the Board regarding the use or disposition of schools or school building space which is not needed for school purposes. (Education Code 17388-17389)~~

~~*(cf. 1220 – Citizen Advisory Committees)*~~

~~Upon determination that District property is no longer needed, or may not be needed until some future time, If the local planning agency has adopted a general plan that affects or includes the area where the surplus property is located, the Board shall first submit a report to the local planning agency describing the location of the surplus property and the purpose and extent of the proposed sale or lease. as to what real property the District intends to offer for sale or lease. Not less than 40 days after issuance of the report to the local planning agency, and prior to entering into any agreement for sale or lease of District real property, the Board shall offer to sell or lease district owned real property in accordance with priorities and procedures specified in law. (Education Code 17230, 17387-17391, 17457.5, 17464, 17485-17500, and Government Code 54222, 65402).~~

(Ref. F 3.1)

**SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY (continued)**

**The Board shall determine whether the sale or lease of the surplus property is subject to review under the California Environmental Quality Act. (Public Resources Code 21000-21177; 14 CCR 15061-15062)**

**When selling or leasing district real property, the Board shall comply with the priorities and procedures specified in applicable law. (Education Code 17230, 17464, 17485-17499; Government Code 54222)**

*(cf. 5148 - Child Care and Development)*  
*(cf. 5148.2 - Before/After School Programs)*  
*(cf. 5148.3 - Preschool/Early Childhood Education)*  
~~*(cf. 6300 - Preschool/Early Childhood Education)*~~

In addition, when selling real property purchased, constructed, or modernized with funds received within the past 10 years from a school facilities funding program, the Board shall consider whether any of the proceeds from the sale will need to be returned to the State Allocation Board (SAB) pursuant to Education Code 17462.3.

**Resolution of Intention to Sell or Lease**

Before ordering the sale or lease of any real property, the Board shall adopt a resolution by a two-thirds vote of all of its members at a regularly **scheduled**, open meeting. The resolution shall describe the property proposed to be sold or leased in such a manner as to identify it, specify the minimum price or rent, describe the terms upon which it will be sold or leased, and specify the commission or rate, if any, which the Board will pay to a licensed real estate broker out of the minimum price or rent. The resolution shall fix a time, not less than three weeks thereafter, for a public meeting, held at the Board's regular meeting place, at which sealed proposals to purchase or lease will be received and considered. (Education Code 17466)

*(cf. 9320 - Meetings and Notices)*  
*(cf. 9323.2 - Actions by the Board)*

The Superintendent or designee shall provide notice of the adoption of the resolution and of the time and place of the meeting that will be held to consider bids by posting copies of the resolution, signed by the Board, in three public places not less than 15 days before the date of the meeting. In addition, the notice shall be published at least once a week for three successive weeks before the meeting, in a newspaper of general circulation published in the county in which the District is located, if such a paper exists. (Education Code 17469)

**SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY (continued)**

In accordance with Education Code 17470, the Superintendent or designee shall take reasonable steps to provide notification to the former owners of the property of the District's intent to sell.

**Acceptance/Rejection of Bids**

At the public meeting specified in the resolution of intention to sell or lease property, the Board shall open, examine, and declare all sealed bids. Before accepting any written proposal, the Board shall call for oral bids in accordance with law. (Education Code 17472, 17473)

The Board may reject any and all bids, either written or oral, and withdraw the properties from sale when the Board determines that rejection is in the best public interest. If no proposals are submitted or the submitted proposals do not conform to all the terms and conditions specified in the resolution of intention to lease, the Board may lease the property in accordance with Education Code 17477. (Education Code 17476, 17477)

Of the proposals submitted by responsible bidders which conform to all terms and conditions specified in the resolution of intention to sell or lease, the Board shall finally accept the highest bid after deducting the commission, if any, to be paid to a licensed real estate broker, unless the Board accepts a higher oral bid or rejects all bids. (Education Code 17472)

The final acceptance of the bid may be made either at the same meeting specified in the resolution or at any adjourned/continued meeting held within 10 days. Upon acceptance of the bid, the Board may adopt a resolution of acceptance that directs the Board president, or any other Board member, to execute the deed or lease and to deliver the document upon performance and compliance by the successful bidder of all of the terms and conditions of the contract. (Education Code 17472-17478)

*(cf. 1431 - Waivers)*

**Use of Proceeds**

The Superintendent or designee shall ensure that proceeds from the sale or lease with an option to purchase of ~~District~~ surplus **District** property are used ~~in accordance with law for one-time expenditures and not for ongoing expenditures such as salaries and general operating expenses.~~ (Education Code 17462; ~~2 CCR 1700~~)

**Proceeds from a sale of surplus district property shall be used for capital outlay or maintenance costs that the Board determines will not recur within a five-year period. (Education Code 17462)**

(Ref. F 3.3)

**SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY (continued)**

**Proceeds from a lease of district property with an option to purchase may be deposited into a restricted fund for the routine repair of district facilities, as defined by the SAB, for up to a five-year period.) (Education Code 17462)**

**If the Board and SAB determine that the district has no anticipated need for additional sites or building construction for the next 10 years and no major deferred maintenance requirements, the proceeds from the sale or lease with an option to purchase may be deposited in a special reserve fund for the future maintenance and renovation of school sites or in the district's general fund. Proceeds from the sale or lease with option to purchase of district property may also be deposited in a special reserve fund for capital outlay or maintenance costs of district property that the Board determines will not recur within a five-year period. (Education Code 17462)**

*(cf. 3100 - Budget)*

*(cf. 3460 - Financial Reports and Accountability)*

~~Pursuant to the authorization in Education Code 17463.7, the District may expand proceeds from the sale of surplus real property, along with proceeds from any personal property located on that real property, for any one time general fund purpose(s). Before the District exercises this authority: (Education Code 17463.7)~~

~~1. The Board shall submit documents to the SAB certifying that:~~

~~a. The District has no major deferred maintenance requirements not covered by existing capital outlay resources.~~

~~b. The sale of real property pursuant to Education Code 17463.7 does not violate the provisions of a local bond act.~~

~~*(cf. 7214 - General Obligation Bonds)*~~

~~c. The real property is not suitable to meet projected school construction needs for the next 10 years.~~

~~2. The Superintendent or designee shall present to the Board, at a regularly scheduled meeting, a plan for expending these one time resources. The plan shall identify the source and use of the funds and shall describe the reasons that the expenditure shall not result in ongoing fiscal obligations for the District.~~

*Legal References: (see next page)*

(Ref. F 3.4)

**SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY (continued)**

*Legal Reference:*

EDUCATION CODE

17219-17224 Acquisition of property not utilized as school site; nonuse payments; exemptions

17230-17234 Surplus property

17385 Conveyances to and from school districts

17387-17391 Advisory committees for use of excess school facilities

17400-17429 Leasing property

17430-17447 Leasing facilities

17453 Lease of surplus district property

17455-17484 Sale or lease of real property

17462.3 State Allocation Board program to reclaim funds

~~17463.7 Proceeds for general fund purposes~~

17485-17500 Surplus school playground (Naylor Act)

17515-17526 Joint occupancy

17527-17535 Joint use of district facilities

33050 Request for waiver

38130-38139 Civic Center Act

GOVERNMENT CODE

**50001-50002 Definitions**

54220-54232 Surplus land, especially

54222 Offer to sell or lease property

54950-54963 Brown Act, especially:

54952 Legislative body, definition

PUBLIC RESOURCES CODE

21000-21177 California Environmental Quality Act

CODE OF REGULATIONS, TITLE 2

1700 Definitions related to surplus property

COURT DECISIONS

San Lorenzo Valley Community Advocates for Responsible Education v. San Lorenzo Valley USD,  
(2006) 139 Cal.App.4th 1356

*Management Resources:*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Closing a School Best Practices Guide

OFFICE OF PUBLIC SCHOOL CONSTRUCTION PUBLICATIONS

Unused Site Program Handbook, May 2008/December 2015

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, School Facilities Planning Division: <http://www.cde.ca.gov/ls/fa>

Coalition for Adequate School Housing: <http://www.cashnet.org>

Office of Public School Construction: <http://www.dgs.ca.gov/opsc>

**Policy**

adopted: June 9, 1999

revised: March 24, 2010

revised: September 9, 2015

revised:

**RIALTO UNIFIED SCHOOL DISTRICT**

Rialto, California



## RIALTO UNIFIED SCHOOL DISTRICT

### Business and Noninstructional Operations

BP 3320(a)

### CLAIMS AND ACTIONS AGAINST THE DISTRICT

The Board of Education desires to ~~ensure that the~~ **conduct** District's operations ~~are conducted~~ in a manner that minimizes risk, protects District resources, and promotes the health and safety of students, staff, and the public. Any and all claims for money or damages against the District shall be presented to and acted upon in accordance with ~~law, the Government Claims Act or other applicable state or District procedures, Board policy, and administrative regulation~~ as well as the District's Joint Powers Authority (JPA) agreement or **other** insurance coverage.

*(cf. 3530 - Risk Management/Insurance)*

*(cf. 5143 - Insurance)*

Any claim for money or damages not governed by the Government Claims Act (Government Code 810-996.6) or **specifically** excepted by Government Code 905 shall be presented **and acted upon in accordance with district-established procedures** consistent with the manner and time limitations ~~in the Government Claims Act, specified in the accompanying administrative regulation~~, unless a procedure for processing such claims is otherwise provided by state or federal law or **regulation. (Government Code 935)**

Upon notice to the District of a claim, the Superintendent or designee shall take all necessary steps to protect the District's rights under any applicable contractual agreements, including the right to indemnification from its insurance or other coverage provider.

In accordance with Government Code 935.4, the Board delegates to the Superintendent the authority to allow, compromise, or settle claims of \$50,000 or less pursuant to any conditions of coverage in the District's JPA agreement or insurance **coverage.**

~~This policy applies retroactively to any existing causes of action and/or claims for money and/or damages.~~

### Roster of Public Agencies

~~The Superintendent or designee shall file the information required for the Roster of Public Agencies with the Secretary of State and the County Clerk. This information shall include the name of the school district, the mailing address of the Board, and the names and addresses of the Board presiding officer, the Board clerk or secretary, and other members of the Board.~~

(Ref. F 4.1)

**CLAIMS AND ACTIONS AGAINST THE DISTRICT (continued)**

**Within 10 days of any change in the name of the District, the mailing address of the Board, or the names and addresses of the Board President, the Board Clerk or Secretary, or other Board members the Superintendent or designee shall file the updated information with the Secretary of State and the County Clerk. (Government Code 53051)**

~~Any changes to such information shall be filed within 10 days after the change has occurred. (Government Code 53051)~~

*Legal Reference:*

EDUCATION CODE

35200 *Liability for debts and contracts*

35202 *Claims against districts; applicability of Government Code*

CODE OF CIVIL PROCEDURE

340.1 *Damages suffered as result of childhood sexual abuse*

GOVERNMENT CODE

800 *Cost in civil actions*

810-996.6 *Claims and actions against public entities*

6500-6536 *Joint exercise of powers*

53051 *Information filed with secretary of state and county clerk*

PENAL CODE

72 *Fraudulent claims*

COURT DECISIONS

*Big Oak Flat-Groveland Unified School District v. Superior Court of Tuolumne County, (2018) 21 Cal.App.5<sup>th</sup> 403*

*City of Stockton v. Superior Court, (2007) 42 Cal. 4<sup>th</sup> 730*

*Connelly v. County of Fresno, (2006) 146 Cal.App. 4<sup>th</sup> 29*

*CSEA v. South Orange Community College District, (2004) 123 Cal.App. 4<sup>th</sup> 574*

*CSEA v. Azusa Unified School District, (1984) 152 Cal.App.3d 580*

*Management Resources:*

WEB SITES

California Secretary of State's Office: <http://www.sos.ca.gov>

Policy  
adopted: June 9, 1999  
revised: December 22, 2004  
revised: July 20, 2011  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California



## RIALTO UNIFIED SCHOOL DISTRICT

### Board Bylaws

BB 9310(a)

### BOARD POLICIES

The Board of Education shall adopt written policies to convey its expectations for actions that will be taken in the District, clarify roles and responsibilities of the Board and Superintendent, and communicate Board philosophy and positions to ~~the~~ students, staff, parents/guardians, and the community. ~~Board policies are binding on the District to the extent that they do not conflict with federal or state law and are consistent with the District's collective bargaining agreements.~~

*(cf. 9000 – Role of the Board)*

**The Board shall ensure that District policies align with the District's mission, objectives and goals, promote student learning and achievement, provide for consistent and fair treatment of students and staff, and proactively address equity and the provision of equal access to opportunities for all students.**

*(cf. 0000 – Vision)*

*(cf. 0100 – Philosophy)*

*(cf. 0415 – Equity)*

*(cf. 0460 – Local Control and Accountability Plan)*

~~*(cf. 9000 – Role of the Board)*~~

The Board recognizes the importance of maintaining a policy manual that is up-to-date and reflects the mandates of law. **Board policies are binding on the District to the extent that they do not conflict with federal or state law and are consistent with the District's collective bargaining agreements. No Board policy, bylaw, or administrative regulation, or any portion thereof, shall be operative if it is found to be in conflict with applicable federal or state law or regulations or court decisions. If any portion of a policy is found to be invalid, that invalidity shall not affect other provisions of the policy. Policies shall be regularly reviewed at a time allocated for this purpose on the agenda of public Board meetings.**

*(cf. 2210 – Administrative Discretion Regarding Board Policy)*

**Policies shall be regularly reviewed at a time allocated for this purpose on the agenda of public Board meetings.**

*(cf. 9320 – Meetings and Notices)*

*(cf. 9322 – Agendas/Meeting Materials)*

(Ref. F 5.1)



**BOARD POLICIES** (continued)

The Board shall review certain policies annually, as required by Education Code 35160.5. If no revisions are deemed necessary, the Board minutes shall nevertheless indicate that the review was conducted. Other policies shall be monitored and reviewed as specified in the policy itself or as needed to reflect changes in law or District circumstances.

*(cf. 5116.1 – Intradistrict Open Enrollment)*

*(cf. 6145 – Extracurricular and Cocurricular Activities)*

***Policy Development and Adoption Process***

The District's policy development process shall include the following basic steps:

1. The Board and/or Superintendent or designee shall identify the need for a new policy or revision of an existing policy. The need may arise from a change in law, a new District ~~vision—mission statement, new or~~ **goals in the Local Control and Accountability Plan (LCAP)**, educational research or trends, ~~or a change in the superintendency or Board membership.~~ **The need may also occur as a result of an incident that has arisen in the District, or a recommendation or request from staff, a parent/guardian, or other interested persons.**
2. As needed, the Superintendent or designee shall gather fiscal ~~and other~~ data, staff and public input, related District policies, sample policies from **the California School Boards Association** or other organizations or agencies, and other useful information **and data** to fully inform the Board about ~~the a~~ **particular** issue.

*(cf. 1220 – Citizen Advisory Committees)*

3. The Board may hold discussions during a public Board meeting to gain an understanding of the issue and provide initial direction to the Superintendent or designee. The discussion may include, but not be limited to, ~~how the proposed policy may affect student learning,~~ community expectations, staff recommendations, **and the anticipated impact of the policy** ~~fiscal impact, as well as the policy's impact~~ **on student learning and well-being, equity, governance, and the District's fiscal resources—operational efficiency.**
4. The Board or Superintendent may request that legal counsel review the draft policy as appropriate.

**BOARD POLICIES** (continued)

5. The Superintendent or designee shall develop and present a draft policy for a first reading at a public Board meeting. At its second reading, the Board may take action on the proposed policy. The Board may waive the second reading or may require an additional reading if necessary.

*(cf. 9323 – Meeting Conduct)*

Only policies formally adopted by a majority vote of the Board shall constitute official Board policy.

*(cf. 9322 – Agenda/Meeting Materials)*  
*(cf. 9323.2 – Actions by the Board)*

The District's policy development process may be revised or expanded as needed based on the issue being considered, the need for more information, or the desire to provide greater opportunities for consultation and public input.

Policies shall become effective upon Board adoption or at a future date if so designated by the Board at the time of adoption.

**Board Bylaws**

The Board shall prescribe and enforce rules for its own ~~government~~ governance consistent with state law and regulations. (Education Code 35010)

Bylaws governing Board operations may be developed, adopted, and amended following the same procedures as those used for the adoption or amendment of Board policy.

**Administrative Regulations**

The Superintendent or designee shall be responsible for developing and enforcing administrative regulations for the operation of the District. Administrative regulations shall be consistent with law and Board policy and shall be designed to promote the achievement of District goals and objectives. Administrative regulations may describe specific actions to be taken, roles and responsibilities of staff, timelines, and/or other ~~necessary~~ provisions. The Superintendent or designee may also ~~may~~ develop procedures manuals, handbooks, or other guides to carry out the intent of Board policy.

**BOARD POLICIES** (continued)

When Board policies are amended, the Superintendent or designee shall review corresponding **administrative** regulations to ensure that they conform to the intent of the revised policy. In case of conflict between administrative regulation and Board policy, policy shall prevail.

The Board may review and/or approve **administrative** regulations for the purpose of ensuring conformity with the intent of Board policy.

**Monitoring and Evaluation**

At ~~the any time, a policy is adopted,~~ the Board and Superintendent or designee ~~shall may~~ determine ~~whether an evaluation~~ that **progress reports to the Board on the implementation and/or effectiveness** of the policy should be scheduled. ~~and, if so, the~~ **Board and Superintendent or designee** shall agree upon a timeline and, **as applicable,** measures for evaluating the effectiveness of the policy in achieving its purpose.

*(cf. 0500 – Accountability)*

**Access to Policies**

The Superintendent or designee shall ensure that all District employees and the public have access to an up-to-date District policy manual. ~~A public copy of the policy manual shall be maintained at the district central office and at each school site.~~ **These copies policy manual** shall be maintained ~~either electronically and/or~~ by paper copy.

*(cf. 1113 – District and School Web Sites)*

*(cf. 1340 – Access to District Records)*

As necessary, the Superintendent or designee shall notify staff, parents/guardians, students, and other stakeholders whenever a policy that affects them is adopted or revised. He/she may determine the appropriate communications strategy depending on the issue. **Policies shall be posted on the District's web site when required by law.**

*(cf. 1112 - Media Relations)*

*(cf. 4112.9/4212.9/4312.9 - Employee Notifications)*

*(cf. 5145.6 - Parental Notifications)*

*(cf. 6020 - Parent Involvement)*

**BOARD POLICIES (continued)**

**Suspension of Policies**

~~No Board policy, bylaw, or administrative regulation, or any portion thereof, shall be operative if it is found to be in conflict with applicable federal or state law or regulations or court decisions. If any portion of a policy is found to be invalid, that invalidity shall not affect other provisions of the policy.~~

~~(cf. 2210 Administrative Leeway in Absence of Governing Board Policy)~~

*Legal Reference:*

EDUCATION CODE

- 35010 Control of district; prescription and enforcement of rules
- 35160 Authority of governing boards
- 35160.5 Annual review of school district policies
- 35163 Official actions, minutes and journal
- 35164 Vote requirements

*Management Resources:*

CSBA PUBLICATIONS

- ~~Targeting Student Learning: The School Board's Role as Policymaker, 2005~~
- ~~Maximizing School Board Leadership: Policy, 1996~~

WEB SITES

- CSBA, Policy Services, including Policy Update Service, Governance and Management Using Technology (GAMUT Online™), Policy Audit Program, Individual District Policy Workshops, Agenda Online, and Manual Maintenance: <http://www.csba.org/ps>
- National School Boards Association: <http://www.nsba.org>

Bylaw  
 adopted: May 12, 1999  
 revised: October 25, 2006  
 revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
 Rialto, California

(Ref. F 5.5)



## RIALTO UNIFIED SCHOOL DISTRICT

### Philosophy, Goals, Objectives and Comprehensive Plans

BP 0420(a)

### SCHOOL PLANS/SITE COUNCILS

The Board of Education believes that comprehensive planning that is aligned with the District's Local Control and Accountability Plan (LCAP) is necessary at each school, in order to focus school improvement efforts on student academic achievement and facilitate the effective use of available resources. The Superintendent or designee shall ensure that school plans provide clear direction and identify cohesive strategies aligned with school and District goals. ~~When required by law or determined to be a useful tool to accomplish district and school goals, school site councils or other school advisory groups shall develop comprehensive school plans designed to enhance student achievement at individual school sites.~~

~~(cf. 0000 – Vision)  
(cf. 0200 – Goals for the School District)  
(cf. 0400 – Comprehensive Plans)  
(cf. 0400 – Comprehensive Plans)  
(cf. 0420.5 – School-Based Decision Making)  
(cf. 1220 – Citizen Advisory Committees)  
(cf. 1431 – Waivers)  
(cf. 6020 – Parent Involvement)~~

Each District school shall establish a school site council in accordance with Education Code 52852 and the accompanying administrative regulation to develop, review, and approve school plans.

#### ~~Single Plan for Student Achievement~~

~~The Superintendent or designee shall ensure that a single plan for student achievement is prepared by the school site council as required by law for each school participating in specified state and/or federal categorical programs. (Education Code 41507, 41572, 52055.755, 64001)~~

For any school that participates in specified state and/or federal categorical programs, the school site council or other schoolwide advisory committee shall consolidate the plans required for those categorical programs into a single plan for student achievement (SPSA). (Education Code 52055.755, 64001)

~~(cf. 0420.1 – School Based Program Coordination)  
(cf. 0450 – Comprehensive Safety Plan)  
(cf. 0520 – Intervention for Underperforming Schools)  
(cf. 0520.1 – High Priority Schools Grant Program)~~

(Ref. F 6.1)

## SCHOOL PLANS/SITE COUNCILS (continued)

*(cf. 0520.2 – Title I Program Improvement Schools)*  
~~*(cf. 0520.4 – Quality Education Investment Schools)*~~  
*(cf. 1220 – Citizen Advisory Committees)*  
*(cf. 1431 – Waivers)*  
~~*(cf. 3513.3 – Tobacco-Free Schools)*~~  
~~*(cf. 4131 – Staff Development)*~~  
~~*(cf. 4139 – Peer Assistance and Review)*~~  
~~*(cf. 5147 – Dropout Prevention)*~~  
~~*(cf. 5148.1 – Child Care Services for Parenting Students)*~~  
*(cf. 6020 – Parent Involvement)*  
~~*(cf. 6142.91 – Reading/Language Arts Instruction)*~~  
~~*(cf. 6163.1 – Library Media Centers)*~~  
~~*(cf. 6164.2 – Counseling/Guidance Services)*~~  
*(cf. 6171 – Title I Programs)*  
*(cf. 6174 – Education for English Language Learners)*  
*(cf. 6190 – Evaluation of the Instructional Program)*

~~Whenever feasible~~ **As appropriate, a school may incorporate** any other school plan ~~may be incorporated~~ into the SPSA ~~single plan for student achievement~~. (Education Code 64001)

The Superintendent or designee shall review each school's SPSA ~~single plan and~~ to ensure that it ~~has been developed and approved by a properly constituted school site council~~, meets the content requirements for all programs included, is based on an analysis of current practices and student academic performance, and reasonably links improvement strategies to identified needs of the school and its students. He/She shall **also ensure that specific actions included in the District's LCAP are consistent with the strategies identified in each school's SPSA** ~~submit to the Board of Education his/her recommendations for plan approval or recommendations regarding any subsequent material revisions of the plan~~.

The Board shall, **at a regularly scheduled Board meeting**, review and approve each school's SPSA **and any subsequent material revisions affecting the academic programs for students participating in the categorical programs addressed in the SPSA** ~~single plan for student achievement at a regularly scheduled meeting~~. ~~The Board also shall review and approve any subsequent revisions that include material changes affecting the academic programs for students participating in these categorical programs~~. The Board shall certify that, to the extent allowable under federal law, the ~~plan~~ SPSA's ~~is~~ **are** consistent with district local improvement plans required as a condition of receiving federal funding. (Education Code 64001)

**Whenever the Board does not approve the school's SPSA, it shall communicate its specific reasons for disapproval of the plan to the school site council or committee. The school site council or committee shall then revise and resubmit the SPSA to the Board for its approval.**

## SCHOOL PLANS/SITE COUNCILS (continued)

The Superintendent or designee shall ensure that ~~principals school administrators and members of each school~~ site council ~~members~~ receive training on the roles and responsibilities of the site council. ~~To the extent necessary, he/she shall ensure that site councils receive the resources necessary in order to perform their role effectively.~~

### **School Site Block Grants**

~~Upon receipt of state funding for school site block grants, the Board shall allocate the funds to district schools on an equal per pupil basis. (AB 1802, Sec. 43, Statutes of 2006)~~

~~The school's use of the funds allocated through this block grant shall be proposed by the school site council or, if the school does not have a school site council, by a schoolwide advisory group or school support group. (AB 1802, Sec. 43, Statutes of 2006)~~

~~The Board encourages school site councils to fund the highest priority needs identified in school improvement plans. The school site council shall provide the Superintendent or designee and the Board with a written proposal that includes a statement of the identified need(s) and how the funds will be used to enhance the educational program.~~

~~Before the funds are encumbered or expended, the Board shall approve the site council's proposed use of the funds. If the Board does not approve the proposed use, the Board shall inform the school site council of the reasons for disapproval and request that the council review and revise its proposal. (AB 1802, Sec. 43, Statutes of 2006)~~

### *Legal Reference:*

#### EDUCATION CODE

~~52-53 Designation of schools~~

~~8240-8244 General child care and development programs~~

~~8750-8754 Conservation education~~

~~18100-18203 School libraries~~

~~32228-32228.5 School safety and violence prevention~~

~~33133 Information guide for school site councils~~

~~35147 Open meeting laws exceptions~~

~~41500-41573 Categorical education block grants~~

~~41540-41544 Targeted instructional improvement block grants~~

~~44500-44508 Peer Assistance and Review Program~~

~~44520-44534 New Careers Program~~

~~48400-48403 Compulsory continuation education~~

~~48430-48438 Continuation education~~

~~48660-48667 Community day schools~~

*Legal Reference Continued: (see next page)*

(Ref. F 6.3)

## SCHOOL PLANS/SITE COUNCILS (continued)

*Legal Reference Continued:*

~~51745-51749.3—Independent study~~  
~~51760-51769.5—Work experience education~~  
~~51870-51874—Educational technology~~  
~~52053-52055.55—Immediate Intervention/Underperforming Schools Program~~  
~~52055.600-52055.662—High Priority Schools Grant Program~~  
~~52055.700-52055.770—Quality Education Investment Act~~  
**52060-52077 Local control and accountability plan**  
 52176 Advisory committees  
~~52200-52212—Gifted and Talented Education Program~~  
~~52300-52346—Regional occupational centers~~  
~~52500-52617—Adult education, including:~~  
~~52610-52616.24—Adult education financees~~  
~~52800-52887—School-Based Program Coordination Act~~  
**52852 School site councils**  
~~52890—Qualifications and duties of outreach consultants~~  
 54000-54028 Educationally Disadvantaged Youth Programs  
~~54100-54145—Miller Unruh Basic Reading Act~~  
~~54425—Advisory committees (compensatory education)~~  
~~54650-54659—Education Improvement Incentive Program~~  
~~54740-54749.5—California School Age Families Education Program~~  
 56000-56867 Special education  
 64000 Categorical programs included in consolidated application  
 64001 Single school plan for student achievement, consolidated application programs  
REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAM  
~~52012—Establishment of school site council~~  
~~52014-52015—School plans~~  
HEALTH AND SAFETY CODE  
~~104420 Tobacco use prevention~~  
MILITARY AND VETERANS CODE  
~~500-520.1—California Cadet Corps~~  
AB 1802 UNCODIFIED 2006 STATUTE  
~~43 School site block grants~~  
CODE OF REGULATIONS, TITLE 5  
 3930-3937 Compliance plans  
UNITED STATES CODE, TITLE 20  
**6311 Accountability, adequate yearly progress**  
 6312-6319 Title I programs; plans  
 6421-6472 Programs for neglected, delinquent, and at-risk children and youth  
 6601-6651 Teacher and Principal Training and Recruitment program  
 6801-7014 Limited English proficient and immigrant students  
 7101-7165 Safe and Drug-Free Schools and Communities  
 7341-7355c Rural Education Initiative



**SCHOOL PLANS/SITE COUNCILS (continued)**

*Management Resources:*

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council, February 2014*

~~*A Guide and Template for the Single Plan for Student Achievement: A Handbook for School Site Councils, April 2006*~~

WESTED PUBLICATIONS

*California Healthy Kids Survey*

*California School Climate Survey*

WEB SITES

California Department of Education, *Single Plan for Student Achievement:*

<http://www.cde.ca.gov/nclb/sr/le/singleplan.asp>

~~Center for Comprehensive School Reform and Improvement: <http://www.centerforesri.org>~~

U.S. Department of Education: <http://www.ed.gov>

WestEd: <http://www.wested.org>

Policy  
adopted: May 26, 1999  
revised: October 12, 2005  
revised: March 28, 2007  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

(Ref. F 6.5)



## RIALTO UNIFIED SCHOOL DISTRICT

### Community Relations

BP 1114(a)

### DISTRICT-SPONSORED SOCIAL MEDIA

The Board of Education recognizes the value of technology such as social media platforms in promoting community involvement and collaboration. The purpose of any official District social media platform, if the District chooses to utilize it, shall be to enhance the District's ~~vision, mission, and~~ support student learning, **and enhance communication with students, parents/guardians, staff, and community members.**

*(cf. 0000 - Vision)*

*(cf. 0440 - District Technology Plan)*

*(cf. 1100 - Communication with the Public)*

*(cf. 1112 - Media Relations)*

*(cf. 1113 - District and School Web Sites)*

*(cf. 6020 - Parent Involvement)*

*(cf. 6145.5 - Student Organizations and Equal Access)*

The Superintendent or designee shall develop content guidelines and protocols, if official District social media platforms are used to ensure the appropriate and responsible use of these resources and compliance with law, Board policy, and regulation.

### Guidelines for Content

Official District social media platforms shall be used only for their stated purposes and in a manner consistent with this policy and administrative regulation. By creating these official sites and allowing public comment, the Board does not intend to create a limited public forum or otherwise guarantee an individual's right to free speech.

*(cf. 5145.2 - Freedom of Speech/Expression)*

*(cf. 6145.5 - Student Organizations and Equal Access)*

The Superintendent or designee shall ensure that the limited purpose of the official District social media platforms is clearly communicated to users, if any social media technology is utilized. Each site shall contain a statement that specifies the site's purposes along with a statement that users are expected to use the site only for those purposes. Each site shall also contain a statement that users are personally responsible for the content of their posts.

(Ref. F 7.1)

## DISTRICT-SPONSORED SOCIAL MEDIA

Official District social media platforms may not contain content that is obscene, libelous, or so incites students or community members as to create a clear and present danger of the commission of unlawful acts on school premises, violation of school rules, or substantial disruption of the school's orderly operation.

*(cf. 5131 - Conduct)*

Staff or students who post prohibited content shall be subject to discipline in accordance with **applicable law**, District policies and administrative regulations.

*(cf. 4040 - Employee Use of Technology)*

*(cf. 4118 - Suspension/Disciplinary Action)*

*(cf. 4119.21/4219.21/4319.21 - Professional Standards)*

*(cf. 4218 - Dismissal/Suspension/Disciplinary Action)*

*(cf. 5144 - Discipline)*

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

*(cf. 6163.4 - Student Use of Technology)*

Users of official District social media platforms should be aware of the public nature and accessibility of social media and that information posted may be considered a public record subject to disclosure under the Public Records Act. The Board expects users, including District employees, parents/guardians and students, to conduct themselves in a respectful, courteous, and professional manner.

*(cf. 1340 - Access to District Records)*

*(cf. 9012 - Board Member Electronic Communications)*

### Privacy

The Superintendent or designee shall ensure that the privacy rights of students, parents/guardians, staff, Board members, and other individuals are protected on official District social media platforms.

Board policy pertaining to the posting of student photographs and the privacy of telephone numbers, home addresses, and email addresses, as specified in BP 1113 - District and School Web Sites, shall also apply to official District social media platforms.

*(cf. 5125.1 - Release of Directory Information)*

Social media and networking sites and other online platforms shall not be used by District employees to transmit confidential information about students, employees, or District operations.

## DISTRICT-SPONSORED SOCIAL MEDIA

(cf. 4119.23/4219.23/4319.23 - *Unauthorized Release of Confidential/Privileged Information*)  
(cf. 5022 - *Student and Family Privacy Rights*)  
(cf. 5125 - *Student Records*)

### *Legal Reference:*

#### EDUCATION CODE

32261 *School safety, definitions of bullying and electronic act*  
35182.5 *Contracts for advertising*  
48900 *Grounds for suspension and expulsion*  
48907 *Exercise of free expression; rules and regulations*  
48950 *Speech and other communication*  
49061 *Definitions, directory information*  
49073 *Release of directory information*  
60048 *Commercial brand names, contracts or logos*

#### GOVERNMENT CODE

3307.5 *Publishing identity of public safety officers*  
6250-6270 *Public Records Act, especially:*  
6254.21 *Publishing addresses and phone numbers of officials*  
6254.24 *Definition of public safety official*  
54952.2 *Brown Act, definition of meeting*

#### UNITED STATES CODE, TITLE 17

101-1101 *Federal copyright law*

#### UNITED STATES CODE, TITLE 20

1232g *Federal Family Educational Rights and Privacy Act*

#### UNITED STATES CODE, TITLE 29

157 *Employee rights to engage in concerted, protected activity*  
794 *Section 503 of the Rehabilitation Act of 1973; accessibility to federal web sites*

#### CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 *Family Educational Rights and Privacy*

#### COURT DECISIONS

*Page v. Lexington County School District*, (2008, 4th Cir.) 531 F.3d 275  
*Downs v. Los Angeles Unified School District*, (2000) 228 F.3d 1003  
*Aaris v. Las Virgenes Unified School District*, (1998) 64 Cal.App.4th 1112  
*Perry Education Association v. Perry Local Educators' Association*, (1983) 460 U.S. 37  
*Board of Education, Island Trees Union Free School District, et.al. v. Pico*, (1982) 457 U.S. 853  
NATIONAL LABOR RELATIONS BOARD DECISIONS  
18-CA-19081 *Sears Holdings*, December 4, 2009

## DISTRICT-SPONSORED SOCIAL MEDIA

*Management Resources:*

FACEBOOK PUBLICATIONS

*Facebook for Educators Guide, 2011*

WEB SITES

CSBA: <http://www.csba.org>

California School Public Relations Association: <http://www.calspra.org>

Facebook in Education: <http://www.facebook.com/education>

Facebook for Educators: <http://facebookforeducators.org>

Facebook, privacy resources: <http://www.facebook.com/fbprivacy>

Policy  
adopted: September 28, 2011  
revised: April 19, 2017  
revised:

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

(Ref. F 7.4)



## RIALTO UNIFIED SCHOOL DISTRICT

### Business and Noninstructional Operations

BP 3100(a)

### BUDGET

The Board of Education recognizes its critical responsibility for adopting a sound budget for each fiscal year which is aligned with the District's vision, goals, priorities, local control and accountability plan (LCAP), and other comprehensive plans. The District budget shall guide decisions and actions throughout the year and serve as a tool for monitoring the fiscal health of the District.

*(cf. 0000 – Vision)*

*(cf. 0200 – Goals for the School District)*

*(cf. 0400 – Comprehensive Plans)*

*(cf. 0460 – Local Control and Accountability Plan)*

*(cf. 3300 – Expenditures/Expending Authority)*

*(cf. 3460 – Financial Reports and Accountability)*

*(cf. 9000 – Role of the Board)*

The District budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

### Budget Development and Adoption Process

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified District needs and goals and the realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed District budget for approval by the Board and shall involve appropriate staff in the development of budget projections.

The Board shall hold a public hearing on the proposed budget in accordance with Education Code 42103 and 42127.

*(cf. 9320 – Meetings and Notices)*

*(cf. 9322 – Agenda/Meeting Conduct)*

*(cf. 9323 – Meeting Conduct)*

(Ref. F 8.1)

**BUDGET (continued)**

**The Board shall adopt the District budget on or before July 1 of each year. (Education Code 42127)**

**At a public meeting scheduled on a date after the public hearing on the budget, the Board shall, following its adoption of the LCAP or an annual update to the LCAP, adopt the budget. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127, 52062)**

The budget that is formally adopted by the Board shall adhere to the state's Standardized Account Code Structure as prescribed by the Superintendent of Public Instruction. (Education Code 42126, 42127)

The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

No later than five days after the Board adopts the District budget or by July 1, whichever occurs first, the Board shall file with the County Superintendent of Schools the adopted District budget and supporting data. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)

*(cf. 1340 – Access to District Records)*

If the County Superintendent disapproves or conditionally approve the District's budget, the Board shall review and respond to his/her recommendations at a public meeting on or before October 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

**Budget Advisory Committee**

The Board may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

The committee shall submit recommendations during the budget development process and its duties shall be assigned each year based on District needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board ~~or the Superintendent or designee.~~

**BUDGET (continued)**

*(cf. 1220 – Citizen Advisory Committees)*  
*(cf. 2230 – Representative and Deliberative Groups)*  
*(cf. 3350 – Travel Expenses)*  
*(cf. 9130 – Board Committees)*  
*(cf. 9140 – Board Representatives)*

**Budget Criteria and Standards**

The Superintendent or designee shall develop a District budget in accordance with state criteria and standards specified in 5 CCR 15440-15450 as they relate to projections of Average Daily Attendance (ADA), enrollment, ratio of ADA to enrollment, local control funding formula revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, unrestricted general fund balance, and reserves. **In addition, he/she shall provide the supplemental information specified in 5CCR 15451 which addresses the methodology and budget assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures.** (Education Code 33128, 33128.3, 33129, 42127.01; 5 CCR 15440-15451)

The District budget shall provide for increasing or improving services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students in accordance with 5 CCR 15496. **Unduplicated students are students who are eligible for free or reduced-price meals, English learners and/or foster youth that funding received through state supplemental and concentration grants pursuant to Education Code 42238.02 and 42238.03 shall be used in accordance with regulations adopted by the SBE for school wide or districtwide purposes to increase or improve services for students who are English learners, eligible for free or reduced price meals, and/or foster youth at least in proportion to the increase to the District's revenue generated from such funds.** (Education Code 42238.07)

*(cf. 3553 – Free and Reduced Price Meals)*  
*(cf. 6173.1 – Education for Foster Youth)*  
*(cf. 6174 – Education for English Language Learners)*

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, program requirements, and any other factors necessary to ensure that the budget is a realistic plan for District revenues and expenditures.

(Ref. F 8.3)



**BUDGET** (continued)

(cf. 2210 – Administrative Discretion Regarding Board Policy)

(cf. 3110 – Transfer of Funds)

**Fund Balance**

The District shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. *Nonspendable fund balance* includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.
2. *Restricted fund balance* includes amounts constrained to specific purposes by their providers or by law.
3. *Committed fund balance* includes amounts constrained to specific purposes by the Board.

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period (June 30), although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. *Assigned fund balance* includes amounts which are intended for a specific purpose but do not meet the criteria to be classified as restricted or committed.

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. The Superintendent may further delegate the authority to assign funds at his/her discretion.

5. *Unassigned fund balance* includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the District shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

~~To protect the District against unforeseen circumstances such as revenue shortfalls and unanticipated expenditures, the Board intends to maintain a minimum unassigned fund balance which includes a reserve for economic uncertainties equal to at least two months of general fund expenditures and other financing uses.~~

(Ref. F 8.4)

**BUDGET (continued)**

**The Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability and to protect the District against unforeseen circumstances.**

If the assigned and unassigned fund balance falls below the level set by the Board due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

**Reserve Balance**

**The District budget shall include a minimum reserve balance for economic uncertainties that is consistent with the percentage or amount specified in 5 CCR 15450.**

**In any year that the District is notified by the Superintendent of Public Instruction that the amount of monies in the state Public School System Stabilization Account equals or exceeds three percent of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the District budget shall not contain a combined assigned or unassigned ending general fund balance that is in excess of 10 percent of these funds. (Education Code 41202, 42127.01)**

**Long-Term Financial Obligations**

The District's current-year budget and multiyear projections shall include adequate provisions for addressing the District's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, an accrued workers' compensation claims.

*(cf. 4141/4241 – Collective Bargaining Agreement)*

*(cf. 4154/4254/4354 – Health and Welfare Benefits)*

*(cf. 7210 – Facilities Financing)*

*(cf. 9250 – Remuneration, Reimbursement and Other Benefits)*

The Board shall approve a plan for meeting the District's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the District's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the District to the extent possible. The Board reserves the authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the District and maintains flexibility to adjust for changing budgetary considerations.

(Ref. F 8.5)

**BUDGET (continued)**

When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of OPEBs, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the benefits or existing retirees and/or the future cost of employees who are eligible for benefits in the current fiscal year. (Education Code 42140)

**When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of workers' compensation claims, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve in the budget sufficient amounts to fund the present value of accrued but unfunded workers' compensation claims or if it is otherwise decreasing the amount in its workers' compensation reserve fund. The Board shall annually certify to the County Superintendent the amount, if any, that it has decided to reserve in the budget for these costs. The Board shall submit to the County Superintendent any budget revisions that may be necessary to account for this budget reserve. (Education Code 42141)**

**Budget Amendments**

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the District's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval as necessary when the state budget is adopted, collective bargaining agreements are accepted, District income declines, increased revenues or unanticipated savings are made available to the District, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

*Legal Reference: (see next page)*

(Ref. F 8.6)

**BUDGET (continued)***Legal Reference:*EDUCATION CODE

1240 Duties of County Superintendent of Schools  
 33127-33131 Standards and criteria for local budgets and expenditures  
 41202 Determination of minimum level of education funding  
 42103 Public hearing on proposed budget; requirements for content of proposed budget  
 42122-42129 Budget requirements  
 42130-42134 Financial certifications  
 42140-42141 Disclosure of fiscal obligations  
 42238-42251 Apportionments to districts, especially  
 42238.01-42238.07 Local control funding formula  
 42602 Use of unbudgeted funds  
 42610 Appropriation of excess funds and limitation thereon  
 45253 Annual budget of personnel commission  
 45254 First year budget of personnel commission  
 52060-52077 Local control and accountability plan

GOVERNMENT CODE

7900-7914 Appropriations limit  
CODE OF REGULATIONS, TITLE 5  
 15060 Standardized account code structure  
 15440-15451 Criteria and standards for school district budgets  
 15494-15496 Local control funding formula, expenditures

*Management Resources:*CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSCalifornia School Accounting Manual

New Requirements for Reporting Fund Balance in Governmental Funds, January 7, 2011

FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006

GOVERNMENTAL ACCOUNTING STANDARDS BOARD

Best Practice: Appropriate Level of Unrestricted Fund Balance in the General Fund, 2009

GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS

Statement 75, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2015

Statement 54, Fund Balance Reporting and Governmental Fund Type Definition, March 2009

Statement 45, Accounting and Financial Reporting by employers for Post-employment Benefits Other Than Pensions, June 2004

Statement 34, Basic Financial Statements and Management's Discussion and Analysis—For State and Local Governments, June 1999

*Management Resources Continued: (see next page)*

(Ref. F 8.7)

**BUDGET** (continued)

*Management Resources Continued:*

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

CDE, Finance and Grants: <http://www.cde.ca.gov/fg>

California Department of Finance: <http://www.dof.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Government Finance Officers Association: <http://www.gfoa.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

School Services of California, Inc.: <http://www.sscal.com>

Policy  
adopted: June 9, 1999  
revised: January 7, 2015  
revised: April 22, 2015  
**revised:**

**RIALTO UNIFIED SCHOOL DISTRICT**  
Rialto, California

(Ref. F 8.8)

**6 INSTRUCTION CONSENT**



**Rialto Unified School District**

**Board Date: October 10, 2018**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **NJROTC AREA ELEVEN BASIC LEADERSHIP TRAINING**

**Background:** It is necessary to train and prepare cadets for their upcoming leadership positions within Rialto High School's Navy Junior Reserve Officers Training Corps (NJROTC) program. This training will consist of a variety of subjects including: physical fitness, practical leadership, basic military drill, service etiquette, self-awareness, hygiene, and NJROTC subject areas, which will familiarize the cadets with the many duties in the administration of their NJROTC unit. They will engage in an exciting and challenging weekend with overnight lodging at Rialto High School, with the principal goals of developing self-confidence and furthering their skills in both leadership and teamwork, while influencing the same in others.

**Rationale:** This experience will provide a unique opportunity for our students to become cadet leaders within their unit.

**Recommendation:** Approve 85 cadets (55 males and 30 females) of the NJROTC to attend the NJROTC Area Eleven Leadership Academy at Rialto High School campus on October 13, 2018 through October 14, 2018. There will be District approved chaperones (six males and three females) and three (3) certified naval science instructors at the site that will continuously supervise cadets while in the classroom and on the field.

**Fiscal Impact:** \$2,500.00 – Site General Fund

**Submitted by:** Arnie Ayala  
**Reviewed by:** Kelly Bruce

(Ref. G 1.1)



## Rialto Unified School District

Board Date: October 10, 2018

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **PHYSICAL EDUCATION EXEMPTION**

**Background:** Per Education Code 51241, the Governing Board of a School District or the Office of the County Superintendent of Schools of a county may grant temporary exemption to a pupil from courses in physical education, if the pupil is ill or injured and a modified program to meet the needs of the pupil cannot be provided.

**Rationale:** Student Services has approved an exemption from all physical activities for Students No. 618801 and 3647331 for the 1<sup>st</sup> and 2<sup>nd</sup> semesters of the 2018-2019 school year.

**Recommendation:** Approve Student No. 618801 and No. 3647331 to be exempt from all physical activities for the 1<sup>st</sup> and 2<sup>nd</sup> semesters of the 2018-2019 school year.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Angela Brantley  
**Reviewed by:** Kelly Bruce

(Ref G 2.1)







**Rialto Unified School District**

**Board Date: October 10, 2018**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **DONATIONS**

<u>Name of Donors</u>	<u>Location/Description</u>	<u>Amount</u>
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MONETARY DONATIONS

Sons of the American Legion Post 421	Educational Safety/Security "Keeping Our Students Safe & Healthy" Safety Event	\$ 500.00
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NON-MONETARY DONATIONS

Hawthorne Gardening/ George Jimenez, Jr.	Dollahan Elementary/ 67 Box Fans
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It is recommended that the Board of Education accept the listed donations from Sons of the American Legion Post 421, Hawthorne Gardening/George Jimenez, Jr., and request that a letter of appreciation be sent to the donors.

District Summary	
Monetary Donations – October 10, 2018	\$ 500.00
Donations – Fiscal Year-To-Date	\$ 6,779.00

**Submitted and Reviewed by: Mohammad Z. Islam**  
**(Ref. H 2.1)**



**Rialto Unified School District**

**Board Date: October 10, 2018**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **SURPLUS EQUIPMENT AND MISCELLANEOUS ITEMS**

Quantity	Description	Quantity	Description
93	CPUs	11	Projectors
15	Monitors	9	Televisions, Tube Type
397	Laptops	2	Boxes / Keyboards
2	VCR / DVDs	21	Chargers, Laptop
52	Headphones	34	AlphaSmart 3000 Keyboards
14	Printers	25	Neo2 Keyboards
1	Document Camera	1	Accelscan
13	Cart, Laptops	1	Smartboard
4	Cameras, Elmo	6	Rolling Paper Drawers
6	CD Drives	7	File Cabinets
45	Netbooks	1	Typewriter
1	Box / APC Face Plates	1	Translation Case
1	Box/ Assorted Plates & Cables	2	Cases / CPS Remotes
25	Rolling Cabinets	1	Watercooler, Nestle (Sparklets type)
10	Chairs, Office	1	Van, GMC. M-154
1	Refrigerator (INOP)	1	Wood Desk
29	Desks, Student	1	Bookcase
1	Book Cart		
32	Modems & Screens		

(Ref. H 3.1)

It is recommended that the Board of Education declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.

**Submitted and Reviewed by: Mohammad Z. Islam**

**(Ref. H 3.2)**



**Rialto Unified School District**

**Board Date: October 10, 2018**

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**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **APPROVAL TO USE PUBLIC BIDS AND CONTRACTS**

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**Background:** Pursuant to Public Contract Code 20118, authorization is needed of the Board of Education to purchase from the bids of other governmental agencies for services and/or equipment.

**Rationale:** By utilizing such public bids and contracts, it will allow the District to take advantage of the same terms and conditions without going out to bid. Staff has determined that utilizing this bid will be in the best interest of the District.

**Recommendation:** Approve CMAS No. 4-18-00-0085B for the purchase, warranty, and installation of floor covering products.

**Fiscal Impact:** To be determined at time of purchase(s) – General Fund

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**Submitted by:** Daniel Distrola  
**Reviewed by:** Mohammad Z. Islam  
(Ref. H 4.1)



**Rialto Unified School District**

**Board Date: October 10, 2018**

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**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **AFFILIATION AGREEMENT WITH  
UNIVERSITY OF CALIFORNIA, RIVERSIDE**

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**Background:** The California Commission on Teacher Credentialing requires psychologist candidates that are enrolled in a college/university program to complete fieldwork before the university student can receive their preliminary credential.

**Rationale:** Personnel Services requests the Board of Education to ratify an agreement with the University of California, Riverside to provide fieldwork, education and training for university students. University students enrolled in the programs at the University of California, Riverside will gain experience with mentors from Rialto Unified School District in their specialized fields in the process of completing their credential requirements.

**Recommendation:** Approve an Affiliation Agreement with the University of California, Riverside, to assist current and future psychologists in completing state requirements for credentialing from November 1, 2018 through October 31, 2021, at no cost to the District.

**Fiscal Impact:** No fiscal impact

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**Submitted by:** Rhonda Kramer and Rhea McIver-Gibbs  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 5.1)



**Rialto Unified School District**

**Board Date: October 10, 2018**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AMENDMENT NO. 1 TO AGREEMENT WITH  
KNOWLAND CONSTRUCTION SERVICES  
FOR PHASES 4, 5, AND 6 OF THE SOLAR ENERGY PROJECT**

**Background:** On April 19, 2017, the Board of Education approved an agreement with Knowland Construction Services as the inspection firm to provide DSA required inspection services during the construction of the proposed Phases 4, 5, and 6 of the Solar Energy Project for a total cost not-to-exceed \$134,400.00. The term of the agreement was from April 6, 2017 to December 30, 2017.

**Rationale:** The fire department is requiring Knox Boxes for gates in the fire lane of all schools for emergency access which is an addition to the solar project. Phases 4, 5, and 6 of the Solar Energy Project are experiencing delays and additional costs due to the addition of Knox Boxes; upgrading the accessibility at parking lots; required transformer upgrade; and miscellaneous punch list items at Henry Elementary School. Phases 4, 5, and 6 are estimated to be completed by the end of 2018; therefore, it is necessary to extend Knowland Construction Services agreement terms from December 30, 2017 to December 31, 2018, and an increase of \$16,288.00 to complete required inspection services.

**Recommendation:** Approve Amendment No. 1 to the Agreement with Knowland Construction Services for an extension of the term of service from December 30, 2017 to December 31, 2018, and an increased cost of \$16,288.00, for a total combined cost not-to-exceed \$150,688.00, for inspection services during the construction of Phases 4, 5, and 6 of the Solar Energy Project.

**Fiscal Impact:** \$16,288.00 - General Fund and to be reimbursed by Onyx Renewable Partners L.P. at the end of the project.

**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 6.1)



**Rialto Unified School District**

**Board Date: October 10, 2018**

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**TO:** Board of Education

**FROM:** Cuahtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH ALLARD ENGINEERING FOR PROPERTY LINE ADJUSTMENT TO DISTRICT PROPERTY AT EXISTING TRANSPORTATION YARD.**

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**Background:** The District has a month-to-month lease in place with the Moyle Family Trust in the amount of \$2,475.00 per month for approximately 1.37 acres at 541 Rialto Avenue located adjacent to the Maintenance and Operations Yard. Recently, it was discovered that one of the property lines separating the 'Moyle Property' from the District owned property intersects the 'garage building' approximately 13 feet from the southern portion.

**Rationale:** Several options were reviewed to correct the property line discrepancy, and it was recommended by surveyor/engineer to utilize a "Separate Instrument Dedication and Certificate of Compliance" to adjust the property line to encompass the entire 'garage building' and required set-back for the District-owned property.

**Recommendation:** Approve an agreement with Allard Engineering, to assist with the property line adjustment, effective October 11, 2018 through June 30, 2019, at a cost not-to-exceed \$7,900.00, including \$400.00 allowance for reimbursable expenses.

**Fiscal Impact:** \$7,900.00 - General Fund.

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**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 7.1)





**Rialto Unified School District**

**Board Date: October 10, 2018**

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**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH PF VISION, INC. FOR  
SOFTBALL FIELD SHADE STRUCTURE AND RESTROOM PROJECT  
AT EISENHOWER HIGH SCHOOL**

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**Background:** Construction inspection services of Division of State Architects (DSA) Inspector are necessary to review the plans/specifications and oversee construction of the Softball Field Shade Structure and Restroom Project at Eisenhower High School. The Inspector will verify that the construction is in compliance with the construction plans, and specifications for Structural Safety, Fire/Life Safety, and Access Compliance.

**Rationale:** PF Vision, Inc. has served as DSA Inspector for multiple Measure Y projects at Eisenhower High School from 2011 to present. Facilities Planning recommends PF Vision, Inc. to be the inspector for the Eisenhower High School Softball Field Shade Structure and Restroom Project. The fee schedule for the project is \$68.00 per hour for inspection services. The total proposed estimated fee, based on the duration of construction, is not-to-exceed \$26,000.00. Overtime and Saturday services will be paid at one and one-half times the normal rate, and Sunday services will be billed at two times the normal rate.

**Recommendation:** Approve an agreement with PF Vision, Inc., to provide construction inspection services for the Eisenhower High School Softball Field Shade Structure and Restroom Project, effective October 11, 2018 through June 30, 2020.

**Fiscal Impact:** \$26,000.00 – Measure Y - Series “C” General Obligation Bonds Fund

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**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 8.1)



**Rialto Unified School District**

**Board Date: October 10, 2018**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **AFFILIATION AGREEMENT WITH CALIFORNIA UNIVERSITY OF SCIENCE AND MEDICINE**

Background: Prior to this request, the Board of Education approved high school students to participate in internships. Separate Affiliation Agreements are required for each affiliate who participates in the Internship program. Affiliation Agreements are valid for five (5) year periods and all current affiliation agreements will expire in June 2020.

Rationale: As we are continually bringing in new business partners in an effort to service all of the students who enroll in the Internship program, these Agreements identify the affiliates, describe the responsibilities of the affiliates, and specify the liability and insurance arrangements between the affiliates and the District. It is understood that Internship students receive an orientation at their school site regarding labor disputes before placement, and as part of this affiliation agreement, it is the practice of the Rialto Unified School District to allow students to make personal decisions regarding their actions relative to any labor dispute that may affect the affiliate's organization.

Recommendation: Approve Affiliation Agreement with California University of Science and Medicine (Agreement #I-15-20-32) from October 11, 2018 through June 30, 2020.

Fiscal Impact: No fiscal impact

**Submitted by:** Edward D'Souza, Ph.D.  
**Reviewed by:** Kelly Bruce

(Ref. H 9.1)



**Rialto Unified School District**

**Board Date: October 10, 2018**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **A.C.E.S. EDUCATION & INTERPRETING SERVICES**

**Background:** Special Education requests the Board of Education approve an agreement with A.C.E.S. Education & Interpreting Services to provide American Sign Language (ASL) interpreting dictation services as well as intensive individual services (IIS) to hearing impaired students per their Individualized Education Plan (IEP).

**Rationale:** Real time-dictation services are needed for current students needing specialized services during classroom instruction. Para educators trained in dictation shall facilitate student's comprehension of classroom instruction by reproducing oral instruction into written communication.

**Recommendation:** Approve an agreement with A.C.E.S. Education & Interpreting Services to provide American Sign Language (ASL) dictation interpreting services to hearing impaired students per their Individualized Education Plan (IEP), effective October 11, 2018 through June 30, 2019.

**Fiscal Impact:** \$50,000.00 – Special Education Fund

**Submitted by:** Bridgette Ealy  
**Reviewed by:** Kelly Bruce

(Ref. H 10.1)



**Rialto Unified School District**

**Board Date: October 10, 2018**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **AGREEMENT WITH TAPPING IN MOTION**

**Background:** Tapping in Motion would like to provide a pilot program to support Rialto students in coping with stress that is caused by bullying for self-empowerment and self-calming techniques to those identified students who have been bullied. The pilot will provide a pre-test and post-test for evidenced-based study that will be done by a licensed medical doctor.

**Rationale:** The District will provide Tapping in Motion with identified groups of 8-10 students to meet twice a week with sessions lasting 30-45 minutes for a six (6) week period. The pilot study will focus on coping techniques for students to deal with stress caused by bullying to decrease daily stress, increase coping skills for self-empowerment and self-calming techniques to those identified students who have been bullied.

**Recommendation:** Approve an agreement with Tapping in Motion to provide a six (6) week pilot program to District students on focusing and coping techniques to deal with stress caused by bullying, to decrease daily stress, increase coping skills, and self-calming techniques for self-empowerment.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Angela Brantley  
**Reviewed by:** Kelly Bruce

(Ref. H 11.1)



## Rialto Unified School District

Board Date: October 10, 2018

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **AGREEMENT WITH PANORAMA EDUCATION**

**Background:** Education Services requests the Board of Education to approve an agreement with Panorama Education for a one-year subscription of the Family Engagement Surveys District-Wide and Project Management from October 11, 2018 through October 11, 2019, to support the district-wide implementation of family surveys and management of social emotional learning surveys. Project management support includes: development of project timeline; management setup and administration; customization of configurations; management logistics for paper surveys; and the coordination of the rollout of reports.

**Rationale:** The Family Engagement Surveys District-Wide allows district agents and school site leaders to survey parents in an easy-to-use online survey, and paper survey process in addition to the ability to access and create online reports and develop a private course catalog listing of professional development.

**Recommendation:** Approve an agreement with Panorama Education for a one-year subscription of the Family Engagement Surveys, District-Wide, and Project Management from October 11, 2018 through October 11, 2019, to support the District-wide implementation of family surveys and management of social emotional learning surveys.

**Fiscal Impact:** Not-to-exceed \$32,000.00 - Title I, Part A (parent involvement)

**Submitted by:** Carol Mehochko  
**Reviewed by:** Kelly Bruce

(Ref. H 12.1)



**Rialto Unified School District**

**Board Date: October 10, 2018**

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**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **AGREEMENT WITH LIVINGWORKS EDUCATION USA, INC.**

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**Background:** ASIST T4T (Training for Trainers) is a five (5) day course that prepares local resource persons to be trainers of the ASIST workshop. There is a network of 5,000 active trainers around the world. The focus of the training is to prepare staff members, and build capacity, to lead suicide prevention training in the district.

**Rationale:** Having staff trained on suicide prevention will benefit the needs of the whole child for our students. District Strategy Plan - Strategy 6 states, in part, that we will have exemplary staff who meets the needs of our students.

**Recommendation:** Approve an agreement with LivingWorks Education USA, Inc., for six (6) staff members to attend the ASIST Workshop in Anaheim on November 5, 2018 through November 9, 2018, which includes registration and materials, to support District-wide implementation of trainings focused on suicide prevention.

**Fiscal Impact:** Not-to-exceed \$18,158.78 - Title II, Part A

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**Submitted by:** Carol Mehochko and Angela Brantley  
**Reviewed by:** Kelly Bruce

(Ref. H 13.1)



**Rialto Unified School District**

**Board Date: October 10, 2018**

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**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH PATHFINDER RANCH SCIENCE AND OUTDOOR EDUCATION SCHOOL – KORDYAK ELEMENTARY SCHOOL**

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**Background:** The District has contracted with Pathfinder Ranch Services and Outdoor Education School in previous years to send 5<sup>th</sup> graders to Science Camp. The camp provides activity instruction, facilities, and food services for an overnight stay including hands-on lessons in science covering subjects such as animal ecology, fresh water ecology, geology, natural observation, and team challenges.

**Rationale:** Science camp will prepare the 5<sup>th</sup> grade students for the required CAASPP Science Test. It is also in line with the District's Strategic Plan, Strategy 1 – We will provide diverse avenues for learning both inside and outside the classroom.

**Recommendation:** Approve an agreement with Pathfinder Ranch Services and Outdoor Education School to provide Science Camp for Kordyak Elementary School's 5<sup>th</sup> grade students from April 24, 2019 through April 26, 2019.

**Fiscal Impact:** \$14,000.00 – ASB Funds

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**Submitted by:** Eboni Kemp, Ed.D.  
**Reviewed by:** Kelly Bruce

(Ref. H 14.1)



**Rialto Unified School District**

**Board Date: October 10, 2018**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **APPROVE AN AGREEMENT WITH  
GIRL SCOUTS OF SAN GORGONIO-CLASSROOM TO CAREER**

**Background:** Girl Scouts of San Gorgonio Council, in partnership with Riverside and San Bernardino County school districts, charitable foundations, corporations and local community leaders created Classroom to Career, an initiative to help girls become better prepared for the challenges of the 21<sup>st</sup> Century Workplace. The program features site visits, hands-on experiences, and interactions with female STEM professionals. This program is provided through generous grant and funding partners.

**Rationale:** The Classroom to Career program has partnered with community organizations in the fields of government, retail, education, and transportation/logistics to offer girls a behind the scenes look at the day-to-day operations of local businesses. Once a month starting November 2018 through May 31, 2018, forty (40) female students from Frisbie Middle School will be hand selected and bused to several businesses in the area representing careers that are typically underserved by females. The Classroom to Career program mission is in line with the District's Strategic Plans, Strategy 1 – We will provide diverse avenues for learning both inside and outside the classroom; and Strategy 4 – We will bridge school and community learning opportunities.

**Recommendation:** Approve an agreement with the Girl Scouts of San Gorgonio to provide transportation for workplace tours through the Classroom to Career program at Frisbie Middle School during the 2018-2019 school year. The cost of one (1) bus for each visit will be paid for by the Girl Scouts of San Gorgonio through grant funding, at no cost to the District.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Vince Rollins, Ed.D.  
**Reviewed by:** Kelly Bruce

(Ref. H 15.1)





**Rialto Unified School District**

**Board Date: October 10, 2018**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **ACCEPT GRANT FROM TARGET CORPORATE**

**Background:** Part of Morgan Elementary School's mission statement is to ensure each student has a strong foundation to become a productive citizen and life-long learner through a vital system distinguished by: Innovative Learning Environments and Learning Opportunities in STEAM. Morgan Elementary has dedicated a classroom to a Maker Space room for creative learning to flourish. Morgan Elementary applied for a grant through Target Corporate to assist with the cost of supplies for the room.

**Rationale:** Morgan Elementary School was awarded \$2,000.00 from the grant and will use the funds on supplies for the Maker Space room. This is in line with the District's Strategic Plan – Strategy 1. We will provide diverse avenues for learning both inside and outside the classroom.

**Recommendation:** Accept a grant from Target Corporate in the amount of \$2,000.00 to be used for supplies for the Morgan Elementary School Maker Space room.

**Fiscal Impact:** No fiscal impact

**Submitted by:** Alex Vara  
**Reviewed by:** Kelly Bruce

(Ref. H 16.1)



**Rialto Unified School District**

**Board Date: October 10, 2018**

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**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **AGREEMENT WITH PACIFIC HEARING SERVICES**

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**Background:** Special Education requests the Board of Education approve an agreement with Pacific Hearing Services to complete Audiological Assessments and Central Auditory Processing (CAP) Assessments to current students during the regular 2018-2019 school year. Four (4) estimated visits will be scheduled for testing to be performed in a mobile on-site testing unit at one of Rialto Unified School District school sites. In addition, Pacific Hearing Services will complete Audiological Assessments to current students at their Rancho Cucamonga location when needed and complete Central Auditory Processing Assessments (CAP).

**Rationale:** Audiological Assessments will be conducted for any Rialto Unified School District student who is referred by school personnel or parents. Rialto Unified School District does not have hired personnel in this area of expertise.

**Recommendation:** Approve an agreement with Pacific Hearing Services to complete audiological assessments, mobile, office, and Central Auditory Processing (CAP) assessments to current students during the regular 2018-2019 school year.

**Fiscal Impact:** \$10,000.00 – Special Education Funds

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**Submitted by:** Bridgette Ealy  
**Reviewed by:** Kelly Bruce

(Ref. H 17.1)



## Rialto Unified School District

Board Date: October 10, 2018

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **AGREEMENT WITH  
DANNIS WOLIVER KELLEY, ATTORNEYS AT LAW**

**Background:** The District requires legal services relating to mitigation for future school building projects, and negotiations with City, land developers, and builders, for the purpose of land acquisition, funding future schools, and other facility-related matters within the development plan areas.

**Rationale:** Facilities Planning received and reviewed proposals from two (2) credible law firms Best Best & Krieger LLP (BB&K) and Dannis Woliver Kelley, Attorneys at Law (DWK), and recommended BB&K as legal counsel for services to the Board of Education on June 13, 2018. In late September, both the District and the BB&K attorney discovered a conflict of interests as BB&K has been serving a counter party in a current case of the District. Business with BB&K has been placed on hold since September 27, 2018. At the same time, staff has retained services from DWK, whose proposal is already on file, to replace BB&K for services related to future school building projects and other facility related matters as needed.

**Recommendation:** Ratify an agreement with Dannis Woliver Kelley, Attorneys at Law to provide legal services to the District, as needed, relating to mitigation for future school building projects, and negotiations with City, land developers, and builders, for the purpose of land acquisition, funding future schools and other facility related matters within the development plan areas, effective October 1, 2018 through June 30, 2019, with an annual option to renew per the proposed fee schedule at an estimated cost not-to-exceed \$30,000.00 annually including reimbursable expenses.

**Fiscal Impact:** \$30,000.00 - General Fund and/or Fund 25 - Capital Facilities Fund

**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 18.1)



**Rialto Unified School District**

**Board Date: October 10, 2018**

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**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH MILLER ARCHITECTURAL CORPORATION FOR MILOR HIGH SCHOOL CAFETERIA EXPANSION PROJECT**

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**Background:** An architectural firm is needed to provide architectural services for the Milor High School Cafeteria Expansion Project.

**Rationale:** The architectural services will consist of preparation of construction documents, project cost estimate, project schedule, agency approval of plans, and support services during bidding, construction, and project close out.

The District received a proposal from Miller Architectural Corporation to provide the necessary services for a cost not-to-exceed \$27,572.00, which includes an allowance of \$1,000.00 for reimbursable expenses.

**Recommendation:** Approve an agreement with Miller Architectural Corporation to provide architectural services for the Milor High School Cafeteria Expansion Project, effective October 11, 2018 through June 30, 2020.

**Fiscal Impact:** \$27,572.00 - Fund 21 - Measure Y Series "C" General Obligation Bonds

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**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam

(Ref. H 19.1)



**Rialto Unified School District**

**Board Date: October 10, 2018**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **APPROVE AGREEMENT WITH DATA SCORPION**

**Background:** Part of Morgan Elementary School's mission statement is to ensure each student has a strong foundation to become a productive citizen and life-long learner through a vital system distinguished by: Innovative Learning Environments and Learning Opportunities in STEAM. Morgan Elementary is dedicated to providing students and staff with 21<sup>st</sup> Century skills for increased learning opportunities in the area of geographic information system (GIS) concepts, applications and story mapping.

Data Scorpion will provide lesson plans and training for two (2) teachers and six (6) students one (1) hour per week. Three (3) boys and three (3) girls in the 3<sup>rd</sup> grade who had regular attendance in the after school program were randomly selected. Participants will learn how to incorporate the use of GIS software in the areas of ELA and math. They will develop GIS story mapping and present their findings using web maps and data collected.

**Rationale:** Students and staff will have an opportunity to learn side-by-side to improve students ELA and math skills through the use of hands on technological GIS instruction. This is in line with the District's Strategic Plan, Strategy 1 – We will provide diverse avenues for learning both inside and outside the classroom.

**Recommendation:** Approve an agreement with Data Scorpion to provide two (2) teachers and six (6) students at Morgan Elementary School lesson plans and training one (1) hour per week on geographic information system (GIS) concepts, applications and story mapping, effective October 11, 2018 through June 30, 2019.

**Fiscal Impact:** \$2,560.00 – Title I Funds

**Submitted by:** Alex Vara  
**Reviewed by:** Kelly Bruce

(Ref. H 20.1)



**I. FACILITIES PLANNING CONSENT ITEMS**

**NONE**

**J PERSONNEL SERVICES CONSENT**





**Rialto Unified School District**

**Board Date: October 10, 2018**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **CLASSIFIED EXEMPT – PERSONNEL REPORT #1202**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**AVID TUTOR**

Flores, Yesenia	Rialto High School	09/26/2018	\$13.00 per hour
Gallegos, Leah	Rialto Middle School	09/26/2018	\$13.00 per hour
Llamas Sanchez, Lizbeth	Eisenhower High School	09/26/2018	\$13.00 per hour
Meneses, Jennifer	Jehue Middle School	09/26/2018	\$13.00 per hour
Nunez, William	Rialto Middle School	09/26/2018	\$13.00 per hour
Ramirez, Jocelyne	Rialto High School	09/26/2018	\$13.00 per hour
Valdez, Isaias	Eisenhower High School	09/26/2018	\$13.00 per hour
Valeros, Kian-Christopher	Rialto High School	09/26/2018	\$13.00 per hour

**CHILD DEVELOPMENT APPRENTICE**

Ursuy, Gabrielle	Preston #2 Preschool	09/24/2018	\$13.00 per hour
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**CROSSING GUARDS**

Arevalo, Frances	Crossing Guard Educational Safety/Security	10/02/2018	\$11.00 per hour
Cordero Tiznado, Jose M.	Crossing Guard Educational Safety/Security	09/26/2018	\$11.00 per hour

**SUBSTITUTE CROSSING GUARD**

Delgado, Jamie R.	Substitute Crossing Guard Educational Safety/Security	09/26/2018	\$11.00 per hour
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**NOON DUTY AIDE**

Cardenas, Adriana	Morgan Elementary School	09/18/2018	\$11.00 per hour (2 hours, 202 days)
Chavez, Elena	Kucera Middle School	09/25/2018	\$11.00 per hour (3 hours, 202 days)
Torres, Priscilla	Fitzgerald Elementary School	09/27/2018	\$11.00 per hour (1 hour, 202 days)

## WORKABILITY

Deorta, Juan	Walgreens/Rialto	09/28/2018	\$9.35 per hour
Hymes, Jha'nessa	Walgreens/Rialto	09/29/2018	\$9.35 per hour
Martinez, Antonio	Walgreens/Rialto	09/27/2018	\$9.35 per hour
Moriel, Leanayia	Walgreens/Rialto	09/29/2018	\$9.35 per hour
Recio Quintana, Sugeiry	La Petite Academy	09/21/2018	\$9.35 per hour
Rogers, Kari	Walgreens/Rialto	09/19/2018	\$9.35 per hour
Villarreal, Elizabeth	Warehouse Shoe Sale	09/18/2018	\$9.35 per hour

## WORKABILITY – Returning Students

Barragan, Astlalis	Warehouse Shoe Sale	09/21/2018	\$11.00 per hour
Dominguez, Fernando	Walgreens/Rialto	09/27/2018	\$11.00 per hour
Lomeli, Hector	Melis Granero	09/27/2018	\$11.00 per hour
Maxwell, Chase	Subway/Rialto	09/27/2018	\$11.00 per hour
Narvaez, Seth	Walgreens/Rialto	09/27/2018	\$11.00 per hour
Sanchez, Aileen	Walgreens/Rialto	09/28/2018	\$11.00 per hour

## NON-CERTIFICATED COACHES

A search of the certificated staff of the Rialto Unified School District has failed to fulfill the District's coaching needs. Pursuant to the Title 5 California Code of Regulations, Section 5531, this is to certify that the following non-certificated coaches employed by the Rialto Unified School District are competent in first aid and emergency procedures as related to coaching techniques in the sports to which they are assigned:

### Rialto Middle School

Ward, David	Football	2018/2019	\$452.00
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### Eisenhower High School

Griffin, E. Kashan	Varsity Assistant, Football	2018/2019	\$3,885.00
Sehsah, Nancy	Dance/Choreographer	2018/2019	\$3,343.00

### Rialto High School

Ulibarri, Ryan	Varsity Asst., Football	2018/2019	\$3,885.00
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Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 1.2)



**Rialto Unified School District**

**Board Date: October 10, 2018**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **CLASSIFIED EMPLOYEES – PERSONNEL REPORT #1202**

**PROMOTIONS**

Brown, Anthony (Repl. B. Harper)	To: Campus Security Officer III Educational Safety and Security	10/03/2018	To: 38-5 \$26.30 per hour (8 hours, 212 days)
	From: Campus Security Officer I Eisenhower High School		From: 36-5 \$25.01 per hour (8 hours, 212 days)
Herrera, Veronica (Repl. G. Montoya)	To: Secretary II Rialto High School	10/09/2018	To: 36-5 \$25.01 per hour (8 hours, 12 months)
	From: Secretary I Frisbie Middle School		From: 34-5 \$23.79 per hour (8 hours, 12 months)
Slone, Michael	To: Wide Area Network Specialist III Information Technology	10/11/2018	To: 61-2 \$40.29 per hour (8 hours, 12 months)
	From: Technology Support Specialist Information Technology		From: 52-5 \$37.33 per hour (8 hours, 12 months)

**EMPLOYMENT**

De la Torre, Erica	Nutrition Service Worker I Werner Elementary School	10/11/2018	19-1 \$13.39 per hour (3.5 hours, 203 days)
Hammond, Darrin	Grounds Maintenance Worker I Maintenance & Operations	10/11/2018	32-1 \$18.56 per hour (8 hours, 12 months)
Loaiza, Estefania (Repl. M. Orantes)	Nutrition Service Worker I Rialto Middle School	10/11/2018	19-1 \$13.39 per hour (2.5 hours, 203 days)
Malarkey, Caroline (Repl. S. Thompson)	Nutrition Service Worker I Hughbanks Elementary School	10/11/2018	19-1 \$13.39 per hour (2 hours, 203 days)
Palacios, Dalila (Repl. A. Ochoa)	Nutrition Service Worker I Eisenhower High School	10/11/2018	19-1 \$13.39 per hour (2.5 hours, 203 days)
Rodriguez, Celina (Repl. J. Zelayandia)	Nutrition Service Worker I Frisbie Middle School	10/11/2018	19-1 \$13.39 per hour (2.5 hours, 203 days)

(Ref. J 2.1)

**EMPLOYMENT** – continued.

Rodriguez, Yessenia (Repl. F. Varela)	Nutrition Service Worker I Central Kitchen	10/11/2018	19-1 \$13.39 per hour (3 hours, 203 days)
Shrophshire, Velma (Repl. A. Plaza Romero)	Nutrition Service Worker I Rialto Middle School	10/11/2018	19-1 \$13.39 per hour (2.5 hours, 203 days)
Valadez, Aerielle (Repl. C. Elizondo)	Child Development Instructional Assistant Casey Preschool	10/01/2018	26-1 \$15.96 per hour (3.5 hours, 202 days)
Vargas, Silvia (Repl. G. Rodriguez)	Nutrition Service Worker I Morris Elementary School	10/11/2018	19-1 \$13.39 per hour (3.25 hours, 203 days)

**RESIGNATIONS**

Alvarez, Gabriela	Instructional Assistant II – SE (RSP/SDC) Curtis Elementary School	09/07/2018
Elizondo, Cassandra	Child Development Instructional Assistant Casey Preschool	08/24/2018
Flores, Arleth	Child Development Instructional Assistant Rocking Horse Preschool	09/21/2018
Pineda, Lourdes	Instructional Assistant II/B.B. Dunn Elementary School	10/04/2018
Whited, Claudia	Career Center Technician Carter High School	09/24/2018

**RETIREMENT**

Alvarado, Julieta	Nutrition Service Worker I Morris Elementary School	10/02/2018
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**SUSTITUTES**

Albarran, Luis	Warehouse/Delivery Worker I	10/03/2018	\$18.56 per hour
Carlos, Maribel	Clerk Typist I	10/05/2018	\$17.22 per hour
Erdmann, Andrea A.	Clerk Typist I	10/05/2018	\$17.22 per hour
Gomez, Marina	Nutrition Service Worker I	09/25/2018	\$13.39 per hour
Guerrero, Alejandro	Nutrition Service Worker I	09/24/2018	\$13.39 per hour
Lara, Andres	Clerk Typist I	10/05/2018	\$17.22 per hour
Malarkey, Caroline	Nutrition Service Worker I	09/25/2018	\$13.39 per hour
Mendoza, Karina	Clerk Typist I	10/05/2018	\$17.22 per hour
Negrete, Jaime	Warehouse/Delivery Worker I	10/03/2018	\$18.56 per hour

(Ref. J 2.2)

**SUSTITUTES** - continued

Rodriguez, Yessenia	Nutrition Service Worker I	09/25/2018	\$13.39 per hour
Shropshire, Velma	Nutrition Service Worker I	09/25/2018	\$13.39 per hour

**VOLUNTARY INCREASE IN WORK HOURS**

Bascomb, Stevan	To: Instructional Assistant II – SE	09/24/2018	To: 26-1	\$15.96 per hour (6 hours, 203 days)
	RSP/SDC			
	Garcia Elementary School			
	From: Instructional Assistant II – SE		From: 26-1	\$15.96 per hour (3 hours, 203 days)
	RSP/SDC			
	Kolb Middle School			

**SHORT TERM ASSIGNMENT** (Not to exceed 960 hours)

Clerical Support	Personnel Services	10/11/2018 - 06/30/2019	\$17.22 per hour
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**TERMINATION OF PROBATIONARY CLASSIFIED EMPLOYEE**

Employee #1630438 Payroll Technician 09/21/2018

**CERTIFICATION OF ELIGIBILITY LIST – Maintenance III-Carpenter**

Eligible: 10/11/2018  
Expires: 04/11/2019

**CERTIFICATION OF ELIGIBILITY LIST – Maintenance Worker III**

Eligible: 10/11/2018  
Expires: 04/11/2019

\*\*Position reflects the equivalent to a one-Range increase for night differential

Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer

(Ref. J 2.3)



**Rialto Unified School District**

**Board Date: October 10, 2018**

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **CERTIFICATED EMPLOYEES – PERSONNEL REPORT # 1202**

**BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.**

**SUBSTITUTES** (To be used as needed at the appropriate rate per day, effective October 11, 2018, unless earlier date is indicated)

Contreras, Gabriela	09/17/2018
Espinosa Jr., Adan	10/03/2018
Hoang, Princess	10/02/2018
Huizar, Nancy	10/01/2018
Loyola, Brandy	09/26/2018

**EMPLOYMENT**

Jackson, Charlan	Secondary Teacher	10/01/2018	I-1	\$52,760.00 (184 days)
Jackson, Elvia	Secondary Teacher	10/02/2018	I-1	\$52,760.00 (184 days)
Reyes, Melissa	School Nurse	10/11/2018	I-1	\$52,760.00 (184 days)
Rincon, Miriam	Elementary Teacher	10/04/2018	I-1	\$52,760.00 (184 days)

**RESIGNATIONS**

Brazil, Jacqueline	School Nurse	10/12/2018
Morris, Temika	Assistant Principal Carter High School	09/26/2018

**EXTENDED WORK YEAR**

Cuevas, L. Daniel	Trapp Elementary	2018/2019	per diem rate (11 extra days)
Barbosa, Alisa	Myers Elementary	2018/2019	per diem rate (11 extra days)

**HOME AND HOSPITAL TEACHERS** (To be used during the 2018/2019 school year, as needed, at the regular hourly rate of \$43.73)

Borja, Ana	Tejeda, Eddie	Ventura, Evette
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**EXTRA DUTY COMPENSATION** (Teachers at Carter High School to chaperone study trips to University of California, Riverside September 2018 through April 2019, at the hourly rate of \$43.73, not to exceed 64 hours and to be charged to the College and Careers grant)

Best, LaVees  
Harris-Dawson, Natasha  
Joham, Montcolm  
Martin, Sheryl

Matulich, John  
Miller III, David  
Orloski, Kyle  
Stewart, DeeAnna

Thomas, Aaron  
Velasco, Aldo  
Wilson, Nicolle  
Zabala, Pamela

**SUPPLEMENTAL SERVICES** (Retired Teacher to work with students at Hughbanks Elementary School on a reading program and on English Language Development August 2018 through December 2018, at the hourly rate of \$25.00 per hour, not to exceed 300 hours and to be charged to Title I)

Wilson, Joan

**EXTRA DUTY COMPENSATION** (Ratify teacher at Rialto High School for assisting and preparing lunch for Wellness Center Luncheon on September 12, 2018, at the hourly rate of \$43.73, not to exceed 3.5 hours and to be charged to General Fund)

Cantrell, Joye

**EXTRA DUTY COMPENSATION** (Ratify teacher for setting up and preparing snacks and refreshments for the Family Literacy Institute meetings at Rialto High School, September 2018 through October 2018, at the hourly rate of \$43.73, not to exceed 3 hours and to be charged to Title I)

Cantrell, Joye

**EXTRA DUTY COMPENSATION** (Teachers at Rialto High School to work with targeted Title I students in the APEX lab August 2018 through June 2019, at the hourly rate of \$43.73, not to exceed 36 hours per week and to be charged to Title I)

Angel, Ashlee  
Borman, Richard  
Montry, Mindy

Oliveros-Valenzuela, Cynthia  
Rubio, Diana  
Samuel, Kimberly

Sarmiento, Robin  
Schnabel, Kara  
Talton, Ericka

**EXTRA DUTY COMPENSATION** (Additional class assignment at 1/6 of their daily rate or \$43.73 per hour, whichever is greater, for the fall semester of the 2018/2019 school year, and to be charged to General Fund)

Kucera Middle School

Bobadilla, Mirna	ELD Suppot	2018/2019	08/02/2018
Cedeno-Arguello, Alvaro	Science	2018/2019	08/02/2018
Di Cesare, Bethany	English	2018/2019	08/02/2018
Dort, Robert	Physical Education	2018/2019	08/02/2018

**EXTRA DUTY COMPENSATION**

Boyd Elementary School

Agosto, Jacqueline	Grade Level Lead	2018/2019	\$678.00
Bowie, Bonny	Grade Level Lead	2018/2019	\$678.00
Gandy, Zulema	Grade Level Lead	2018/2019	\$678.00
Gutierrez, Alberto	Grade Level Lead	2018/2019	\$678.00
Lindblom, Sasha	Grade Level Lead	2018/2019	\$678.00
Loncteaux, Jaclyn	Grade Level Lead	2018/2019	\$678.00
Ramirez, Adriana	Co - PBIS Coach (Internal)	2018/2019	\$564.50
Resendez, Kristina	Co - PBIS Coach (Internal)	2018/2019	\$564.50
Walters, Sharon	Grade Level Lead	2018/2019	\$678.00

**EXTRA DUTY COMPENSATION**

Curtis Elementary School

Boggs, Alison	Grade Level Lead	2018/2019	\$542.40
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Rialto Middle School

Barron, David	Chorus	2018/2019	\$1,717.00
Wilson, John	Yearbook	2018/2019	\$1,175.00

District-wide

Holland, Troy	Middle School Sports Advisor	2018/2019	\$5,500.00
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**Submitted and Reviewed by: Rhea McIver Gibbs and Rhonda Kramer**

(Ref. J 3.3)



**K DISCUSSION/ACTION ITEMS**



## Rialto Unified School District

Board Date: October 10, 2018

**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **AGREEMENT WITH CALIFORNIA FINANCIAL SERVICES**

**Background:** The District requires certain developer mitigation planning, consulting, and negotiation assistance services relating to mitigation for future school facilities projects, and negotiations with the City, land developers, and builders, for the purpose of land acquisition, funding future schools, and other facility-related matters within the development plan areas.

**Rationale:** The District has been notified that there is a new land development called Lytle Creek Ranch with plans for the building of 672 homes in the first phase and approximately 3,958 homes for the entire project, and the land developers have earmarked land for building a future school as part of their plans.

In preparation for this land development project, Facilities Planning received and reviewed proposals from four credible firms and recommends California Financial Services ("CFS") as the District's development consultant to provide the District with assistance with development planning, mitigation negotiation, and other related matters.

CFS has successfully performed similar school facilities planning and funding services for neighboring districts including Redlands, Etiwanda, Chaffee, Riverside and Moreno Valley school districts. The proposed hourly fee for the development planning and mitigation negotiation assistance services is based on a sliding fee schedule not-to-exceed \$250.00 per hour with a \$50,000.00 cap for the initial term of the agreement.

**Recommendation:** Approve an agreement with California Financial Services (CFS) to provide the development planning and mitigation negotiation services to the District, as needed, relating to mitigation for future school facilities projects, and negotiation with the City, land developers and builders, for the purpose of land acquisition, building future schools and other facility related matters within the development plan areas, effective October 11, 2018 through October 11, 2023, for an initial term of five (5) years, with an option to renew, for an estimated cost not-to-exceed \$50,000.00 for the initial term.

**Fiscal Impact:** \$50,000.00 Cap - General Fund and/or Fund 25 - Capital Facilities Fund.

**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam

(Ref. K 1.1)



**Rialto Unified School District**

**Board Date: October 10, 2018**

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**TO:** Board of Education

**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent

**ITEM:** **BID #17-18-003 72 PASSENGER TYPE "D" ELECTRIC SCHOOL BUS RENEWAL FOR ONE YEAR EXTENSION**

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**Background:** The District received a South Coast Air Quality Management District (SCAQMD) grant on May 5, 2017, and will receive a California Air Resource Board (CARB) Hybrid and Zero-Emission Truck and Bus Voucher Incentive Project (HVIP) grant as well, for two (2) electric school buses valued at approximately \$736,000.00 total, \$368,000.00 each, thereby requiring formal bidding last year. The Board of Education approved and awarded Bid #17-18-003 School Bus at the October 25, 2017 Board meeting to School Bus Sales of California (SBSC).

**Rationale:** SBSC was the only school bus dealer in California to offer a CARB and HVIP approved Type D electric school bus when the Grant was awarded and buses were ordered. Those two (2) certifications are a requirement to receive the funding from SCAQMD and CARB. The original award to SBSC was for a period of one (1) year, and was also approved to be extended by the District for an additional four (4) years in subsequent one (1) year periods. The renewal request is to extend the award for one (1) year.

**Recommendation:** Approve a one (1) year extension for Bid #17-08-003 – 72 Passenger Type "D" Electric School Bus from October 26, 2018 through October 26, 2019, at no cost to the District.

**Fiscal Impact:** No fiscal impact

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**Submitted by:** Derek Harris and Daniel Distrola  
**Reviewed by:** Mohammad Z. Islam

(Ref. K 2.1)



**Rialto Unified School District**

**Board Date: October 10, 2018**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **BID NO. 18-19-001 EISENHOWER HIGH SCHOOL  
SOFTBALL FIELD SHADE STRUCTURE AND RESTROOM PROJECT**

**Background:** Public Contract Code 20111 requires that contracts for public works projects exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder who shall have such surety as required by the Board of Education.

**Rationale:** On August 30, 2018 and September 6, 2018, a Notice Inviting Bids for Bid No. 18-19-001 for the Eisenhower High School Softball Field Shade Structure and Restroom project was published in *The San Bernardino Sun*, and on the District website.

Bids were opened at 2:00 p.m. on Monday, September 24, 2018. Three (3) responsive bids were received. The responsive bidders are:

<b><u>CONTRACTOR</u></b>	<b><u>BASE BID</u></b>
Desert Concepts	\$485,000.00
IVL Contractors, Inc.	\$289,350.00
Dalke & Sons Construction, Inc.	\$572,480.00

**Recommendation:** Award Bid No. 18-19-001 for Eisenhower High School Softball Field Shade Structure and Restroom Project to IVL Contractors, Inc., effective October 11, 2018 through December 31, 2019.

**Fiscal Impact:** \$289,350.00 – Measure Y Series “C” General Obligation Bonds Fund

**Submitted by:** Iris Chu  
**Reviewed by:** Mohammad Z. Islam

(Ref. K 3.1)



**Rialto Unified School District**

**Board Date: October 10, 2018**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **RESOLUTION NO. 18-19-12**

**RESOLUTION NO. 18-19-12  
RESOLUTION OF THE BOARD OF EDUCATION OF  
THE RIALTO UNIFIED SCHOOL DISTRICT**

**NATIONAL SCHOOL LUNCH WEEK**

October 10, 2018

**WHEREAS**, the National School Lunch Program has served our nation admirably for over 60 years through advanced practices and nutrition education; and

**WHEREAS**, the National School Lunch Program is dedicated to the health and well-being of our nation's children, and

**WHEREAS**, the National School Lunch Program has been joined through the years by many other excellent child feeding programs; and there is evidence of continued need for nutrition education and awareness of the value of school nutrition programs.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Rialto Unified School District declares October 15-19, 2018, as National School Lunch Week and encourages all residents to become aware and concerned about their children's and their own nutrition habits, in the hope of achieving a more healthful citizenry for today and the future.

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Joseph W. Martinez, President

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Edgar Montes, Vice President

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Nancy G. O'Kelley, Clerk

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Joseph Ayala, Member

\_\_\_\_\_  
Dina Walker, Member

**Submitted by:** Fausat Rahman-Davies  
**Reviewed by:** Mohammad Z. Islam

(Ref. K 4.1)



**Rialto Unified School District**

**Board Date: October 10, 2018**

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**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **RESOLUTION NO. 18-19-13**

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**RESOLUTION NO. 18-19-13  
RESOLUTION OF THE BOARD OF EDUCATION OF  
THE RIALTO UNIFIED SCHOOL DISTRICT**

**NATIONAL SCHOOL BUS SAFETY WEEK**

October 10, 2018

**WHEREAS**, school bus drivers and all school transportation staff, including managers, monitors, trainers, mechanics, and dispatchers, make substantial contributions to the future of America and to the development of our Nation's young people as knowledgeable, responsible and productive citizens; and

**WHEREAS**, excellence in education is dependent on safe, secure, and peaceful routes to school and school settings; and

**WHEREAS**, the safety and well-being of many students rely on school bus drivers and the school transportation team to get them to and from school and other events in a safe, professional manner; and

**WHEREAS**, school bus drivers and all school transportation staff, including managers, monitors, trainers, mechanics and dispatchers, are an invaluable component of our educational system and have performed an outstanding job transporting our most precious resource, young students; and

**WHEREAS**, October 22-26, 2018, will be designated as National School Bus Safety Week to promote efforts to provide our entire nation's schools with positive and safe learning climates.

(Ref. K 5.1)

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Education of the Rialto Unified School District declares October 22-26, 2018, as National School Bus Safety Week and encourages all teachers, support staff, and students to participate in appropriate ceremonies, programs and activities.

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Joseph W. Martinez, President

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Edgar Montes, Vice President

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Nancy G. O'Kelley, Clerk

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Joseph Ayala, Member

\_\_\_\_\_  
Dina Walker, Member

**Submitted by:** Derek Harris  
**Reviewed by:** Mohammad Z. Islam

(Ref. K 5.2)



**Rialto Unified School District**

**Board Date: October 10, 2018**

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**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** **AMENDMENT TO AGREEMENT WITH YARDSTICK MANAGEMENT LLC**

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**Background:** Personnel Services is requesting to pay Yardstick an additional \$5,000.00 due to changes in dates to the original scheduled trainings. The changes resulted from scheduling conflicts with the annual trainings conducted by Chief Gordon Leary for Safety and Security officers. Training for Safety and Security officers was scheduled for the week of July 23 and 27. Officers had July 30 and 31 as non-duty days and were scheduled to return to work on August 1, 2018. Meanwhile, Personnel had scheduled Customer CARE training for Safety and Security officers with Yardstick for July 30 and 31 (non-duty days). However, after considering the cost for extra duty to have Safety and Security officers and the fact that some officers would not be available to attend, it was determined to have the training scheduled for August 1 and 2 (regular work day).

Yardstick had set its trainings and assignments for its personnel prior to the District requesting a change in dates. Yardstick, nonetheless, agreed to accommodate the District's request to change the training dates with an added cost of \$5,000.00 to mitigate their cost for rescheduling travel plans and reassigning consultants/trainers. This additional cost to the District was offset by the anticipated cost of extra duty for Safety and Security officers (approximately \$11,000.00), and yielded a net savings to the District of \$6,000.00.

Yardstick's CEO, Dr. Ebbie Parsons, has been a professional District partner. His company has delivered quality training and services. He has accommodated our request for a customized training to meet the needs of our staff members. Yardstick has compiled surveys for the Personnel Department at the end of each training session at no additional cost. It has also assisted in the creation of the Customer C.A.R.E. documents and the positive branding of the Personnel Department.

**Rationale:** The feedback received from the staff members who attended the trainings was very positive. The training was provided to the following district personnel as follows:

- Bus Drivers
- Campus Security Officers
- Career Center Technicians
- Categorical Project Clerks
- Custodians
- Health Aides/Health Clerks
- Elementary and Middle School Library/Media Technicians

(Ref. K 6.1)



- Payroll Technicians
- High School Student Records Clerks
- Newly hired administrators or office personnel

Yardstick Management facilitated building a staff mindset of exemplary customer service, community engagement and collaborative work solutions through their customized training in alignment with the Districts' Strategic Plan. Upon completion of the training, each employee will have a toolkit to provide not only customer CARE but to contribute effectively to new initiatives within the District as they arise.

**Recommendation:** Approve an amendment to the contract agreement with Yardstick Management LLC, which was approved by the Board of Education on June 27, 2018, to provide Customer CARE Staff Development in the areas of Communication, Appreciation, Responsiveness, and Environment from July 1, 2018 through September 30, 2018. The amount of the agreement would be an increase by \$5,000.00 to cover a change of date, non-refundable travel costs and consultant change fee.

**Fiscal Impact:** \$60,000.00 total (\$55,000.00 already paid and \$5,000.00 due) to be paid from the General Fund

**Submitted by:** Rhea McIver Gibbs  
**Reviewed by:** Mohammad Z. Islam



**Rialto Unified School District**

**Board Date: October 10, 2018**

**TO:** Board of Education  
**FROM:** Cuauhtémoc Avila, Ed.D., Superintendent  
**ITEM:** RESOLUTION NO. 18-19-14

**RESOLUTION NO. 18-19-14  
RESOLUTION OF THE BOARD OF EDUCATION OF  
THE RIALTO UNIFIED SCHOOL DISTRICT**

**REMUNERATION**

October 10, 2018

**WHEREAS**, The Governing Board of the Rialto Unified School District acknowledges that Board President Joseph W. Martinez was excused from the Wednesday, September 12, 2018, Regular Meeting of the Board of Education;

**AND WHEREAS**, California Education Code §35120 and Rialto Unified School District Board Bylaw 9250 states that a school board member may be paid for any excused absence, by resolution duly adopted and included in its minutes;

**THEREFORE BE IT RESOLVED**, that the Board of Education excuses the absence of Board President Joseph W. Martinez from the Wednesday, September 12, 2018, Regular Meeting of the Board of Education.

\_\_\_\_\_  
Edgar Montes, Vice President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cuauhtémoc Avila, Ed.D., Board Secretary

\_\_\_\_\_  
Date

**Submitted and Reviewed by: Cuauhtémoc Avila, Ed.D.**

(Ref. K 7.1)

## **BELIEFS**

We believe that...

- Everyone has unique talent
- There is unlimited power in all of us
- All people have equal inherent worth
- Diversity is strength
- Each person deserves to be treated with respect
- High expectations lead to high achievement
- Risk is essential for success
- Common goals take priority over individual interest
- Integrity is critical to trust
- Honest conversation leads to understanding
- Music is the universal language
- A strong community serves all of its members
- Everyone has the ability to contribute to the good of the community

## **PARAMETERS**

- We will make all decisions in the best interest of students
- We will honor the worth and dignity of each person
- We will hold the highest expectations of everyone
- We will assert the unlimited potential of every student
- We will practice participatory decision-making throughout the district
- We will not allow the past to determine our future

### **Back Cover Pictures**

(Top Center). (From left-right) DSAC students Nyela Robertson, Carlos Garcia, Perry Lightner, Alan Palma and Cesar Ramos smile for the camera at the Board of Education meeting.

(Bottom Left). Sharing her STEM journey...Rialto High School senior, Brenda Carrera, was the only student selected from San Bernardino County School Districts to speak at the STEP-Con, in Riverside. Congratulations, Brenda!

